

**Housing Board Meeting Minutes
September 2, 2014**

Present: Don Gardner, Ed Wenger, Tom Jonet Excused: Tim Bomberg, Jackie Halada Others: Jen Steber and Colleen Moller

Wenger called the meeting to order at 3:35p.m. Roll Call noted those present with Jackie Halada and Tim Bomberg being excused.

No comments from the public.

Motion by Gardner, seconded by Jonet, the minutes of the 07/21/14 meeting were unanimously approved.

A preliminary CY2015 budget was distributed and discussed. Motion by Jonet, seconded by Gardner, the Board voted unanimously to approve the preliminary CY2015 budget and recommend to Audit and Budget for consideration and approval.

The Board reviewed the Housing financial summary through July. Motion by Gardner, seconded by Jonet, the Board voted unanimously to approve the reports as presented.

C.Moller was seated at 3:40p.m.

Moller reviewed two bids for project CDBG-R5-14. It should be noted that a third bid was submitted but failed to meet all the specifications set forth in the housing inspection. Motion by Gardner, seconded by Jonet, the Committee voted unanimously to approve the lowest bidder (Canadeo Construction).

Moller informed the Board that CDBG-R4-13 was complete and the mortgage recorded.

A regional CDBG meeting was not held since the last Board meeting. Another meeting is scheduled in September. Wenger gave an update from the most recent CDBG Regional Meeting.

Closed Session pursuant to WI Stat. 19.85 (1)(c)-for the purposes of discussing the Housing Coordinator position. Motion by Gardner, seconded by Jonet, the Board adjourned to closed session. All ayes.

Motion by Jonet, seconded by Gardner, the Board voted to reconvene to open session. All ayes.

Motion by Jonet, seconded by Gardner, the Board voted unanimously to approve the replacement of the Housing Coordinator position (when vacated) and recommend to Personnel for approval. It was noted that the Housing Coordinator position is part of the Human Services WHEAP Coordinator position.

Committee Concerns: None

Motion by Gardner, seconded by Jonet, the meeting was adjourned.

Next Meeting: TBD