

**Regular Meeting
Highway Committee
April 11th, 2016**

Members Present: Gary Steber, Jeanette Bomberg, Larry Neuens, and Larry Dzekute.

Members Absent: John Halada, excused.

Others Present: Jeff DeMuri and Tiffany White

The meeting was called to order by Chairman Steber.

Approval and/or revisions to current agenda: A motion was made by Bomberg, seconded by Dzekute, and voted four (4) to zero (0) to approve the agenda as submitted.

Approval of Minutes: It was then moved by Dzekute, seconded by Bomberg, and voted four (4) to zero (0) to approve the minutes of the March 14th Highway Committee meeting, and the March 23rd Ad-Hoc meeting, as printed.

Old Business

Hot Patcher Bids: Bids were received from Sherwin Industries and Stepp Manufacturing. After discussion re: various options and differences between the various bids, DeMuri recommended purchasing the 3-ton Spaulding Hot Patcher from Sherwin Industries, but eliminating the dump feature to save approximately \$4,500 off the bid. A motion was made by Bomberg, seconded by Neuens, and voted four (4) to zero (0) to approve the purchase of the hot patcher from Sherwin Industries.

Tandem Truck and Truck Equipment: The specs from Quality Truck Care were reviewed in detail by DeMuri and the shop mechanic. The order has been placed with both Quality Truck Care, for the chassis, and Monroe, for the equipment. And the truck should be arriving sometime in the fall.

Cleaning Services: The recommendation from Joe Bestor, Financial Manager, was that anyone hired for the cleaning position should be put on the payroll instead of working as a contractor. However, because of the way the original ad was worded it would be necessary to advertise for the position again, so at this time cleaning will continue to be handled by the office staff.

Occasional Labor for Summer: Some of the occasional laborers will be those who have worked in past years, but between the Highway and Forestry & Parks departments it is anticipated that they will be hiring 3 new laborers from the pool of applicants. Interviews will need to be set up with DeMuri, Pat Smith and a representative from either the Highway Committee or the Forestry & Parks Committee.

County 'N' Bonding project: Northeast Asphalt recently sent a new outstanding bill for \$10,019.56 saying that they had hauled some materials as part of the County N Bonding project that wasn't logged correctly and they had just now found the error. After some discussion a motion was made by Neuens, seconded by Bomberg, and voted four (4) to zero (0) to approve the payment of the materials only (\$4,582.00), but not the hauling.

DeMuri also notified the committee that the centerline is showing significant wear, so he reached out to his contact at Northeast Asphalt. DeMuri has been told that the sub-contractor that did the line-stripping will be coming back to redo it, but no details have been set. Dzekute commented that they may have to sandblast the old line away before re-stripping and not just lay it over what is already there, since the bottom layer would likely continue to flake away, taking the new top layer with it.

County 'N' S.T.P.: A contract has been received from Corre, Inc. for the design of the project not to exceed \$50,502.00. DeMuri has reached out to them regarding the sub-contractor they are planning to use for the geo-technical work. The contract has a sub-contractor from out of the area and DeMuri asked if they would consider using Coleman Engineering as

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a sub-contractor instead because they are much closer and we would save due to fewer travel costs. Also, there are a few things outside of the scope of the contract that Corre will be assisting with, including the potential right-of-way acquisition and a wetland permit. A motion was made by Bomberg, seconded by Neuens, and voted four (4) to zero (0) to sign the contract.

New Business

Approval to switch to 4-10 hour work days: DeMuri requested that the committee approve a change to the work schedule. Beginning Monday, April 25th the Highway Department would resume a 4-day, 10-hour work week instead of the current 5-day, 8-hour work week. A motion was made by Bomberg, seconded by Dzekute, and voted four (4) to zero (0) to approve the schedule change.

State Financed Salt Shed: A contract has been received from the DOT for the building of a state-financed salt shed for \$250,000. After some discussion a motion was made by Dzekute, seconded by Neuens, and voted four (4) to zero (0) to sign the contract.

Weight Limits: DeMuri said he is anticipating removing the weight limits sometime after April 20th. A motion was made by Dzekute, seconded by Bomberg, and voted four (4) to zero (0) to approve the removal of the weight restrictions on whatever date/time DeMuri deems is most appropriate.

Adjourn to Closed Session:

A motion was made by Bomberg, seconded by Neuens to adjourn to Closed Session pursuant to:

WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss benefit compensation for Highway employee allowance.

A roll call vote was taken and all members voted Aye.

The Committee reconvened to open session.

Distribute monthly financial statements: The monthly financial report was presented by White. Upon review, it was moved by Neuens, seconded by Dzekute and voted four (4) to zero (0) to approve the report as presented.

Present bills: The current monthly bills were presented to the Committee for their review. Neuens asked that if a bill is paid after the meeting that falls under the "Bills not Received to Date" line item on the bill list, that it appear on the bill list for the next month so the committee can see the specifics of any bills paid this way. After review and discussion of the bills, it was moved by Dzekute, seconded by Bomberg and voted four (4) to zero (0) to approve payment of the bills not to exceed \$62,304.02.

Committee Members comments, concerns and future agenda items: There was some discussion on culverts and encouraging the various townships to work with the County Highway Dept. to be sure all regulations were being followed.

Adjourn to next regular meeting: There being no further business, it was moved by Bomberg, seconded by Neuens and voted four (4) to zero (0) to adjourn to May 9th, 2016 for the next regular highway meeting.

Respectfully submitted,

Tiffany White,
Office Manager