

HUMAN SERVICES DEPARTMENT MEETING MINUTES

Board Meeting Minutes

October 29, 2014

Present: Ed Kelley, Sherry Johnson, Pat Dooley, Susan Theer, Jeanette Bomberg, Holly Stratton, Dawn Hirn

Excused: Gary Steber, Jackie Halada **Others:** Jen Steber, Jim Dunkel

S. Johnson called the meeting to order at 5:30p.m. Roll Call noted those members present with G.Steber and Halada being excused.

Motion by Stratton, seconded by Theer, the Board unanimously approved the agenda as posted.

A correction was made to the October 2nd minutes to reflect closed session for the Lead Long Term Support Social Worker position. Motion by Stratton, seconded by Bomberg, the minutes of the August 27, October 2, October 15, and October 16 meetings were unanimously approved with the correction to the October 2 minutes.

Motion by Bomberg, seconded by Theer, the August-October 2014 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

NEW BUSINESS:

HSD Board Terms (2015-2017): Motion by Kelley, seconded by Stratton, the Board unanimously approved G.Steber, Bomberg, and Halada to serve on the HSD Board beginning January 2015-December 2017 and recommended to County Board for approval.

Staff Update: J.Steber distributed a current Organization Chart noting staff changes and upcoming programmatic changes. When fully staffed, a copy will be forwarded to the County Clerk's office.

Social Host Ordinance: J.Steber expressed interest in pursuing a Social Host Ordinance to tie into the Parents Who Host Lose the Most Campaign. Additional research will be conducted to ensure a good fit for the Community. Support has been expressed by the Health Department and Sheriff's Department. Motion by Stratton, seconded by Theer, the Board unanimously approved exploring the Social Host ordinance.

Support to E-Cigarettes in Tobacco Ordinance: Motion by Bomberg, seconded by Theer, the Board unanimously agreed to support the inclusion of e-cigarettes to the existing tobacco ordinance as recommended by the Health Department Board and Sheriff.

CIT/CIP Training Grant: Motion by Bomberg, seconded by Stratton, the Board unanimously agreed to support the Sheriff's Department in the CIT/CIP Training Grant which will allow local professionals to participate in specific training related to Crisis Intervention Team (CIT) and Crisis Intervention Partners (CIP). There are no matching funds required for the grant.

Community Health Improvement Action (CHIA) Grant: Grant covers a two-year period and provides access to specific training related to AODA issues (which were identified as a priority in the recent Community Health

Improvement Plan). No specific match funds are required. Motion by Bomberg, seconded by Theer, the Board voted unanimously to partner with the Health Department in the CHIA grant.

Great Lakes Recovery Centers (GLRC): Services have been temporarily suspended with GLRC. AODA services are being provided through ADAPT and Koller until further notice. Discussions will continue with GLRC re: ongoing services.

Housing and WHEAP Coordinator PD: Motion by Bomberg, seconded by Kelley, the Board approved the position description and recommended to Personnel for final approval.

OLD BUSINESS:

Alternate Care Update—A written report was reviewed by the Board. The Department has one current residential placement. Discussion was held re: the most successful placement options.

Update on Purchase of Service Contract Activity: The Department had five contacts since the last meeting but only one resulted in a hospitalization.

Child and Family and Long Term Support Update: R.Kelley was not present; however, J.Dunkel provided a C&F update related to upcoming data reports and requirements for the purpose of ongoing funding. J.Dunkel noted the LTS SW will begin employment on November 10th and described a training plan.

Director's Update: J.Steber reviewed the recent change in Job Center availability. Update was given on CST progress. Update on new St. Vincent DePaul home visiting program.

All Staff Training Approvals September-October2014 (In-State and Out of State): Motion by Stratton, seconded by Theer, the Board voted unanimously to approve the in-state trainings submitted for HSD Staff for the months of October 2014-January 2015.

Board Member Concerns/Future Agenda Items: None.

Adjourn: Motion by Theer, seconded by Bomberg, the meeting was adjourned.

Next Meeting: January 28, 2015 at 5:45pm