

**Human Services Board Meeting Minutes  
May 28, 2014**

Present: Ed Kelley, Sherry Johnson, Pat Dooley, Gary Steber, Jeanette Bomberg, Susan Theer, Holly Stratton,  
Excused: Jackie Halada and Dawn Hirn Others: Jen Steber, Jim Dunkel, Becky Kelley, and Breanna Thompson

J.Steber called the meeting to order at 5:30p.m. Roll Call noted those members present with Hirn, Halada, and Theer being excused.

S.Theer was seated at 5:32p.m.

Bomberg nominated Sherry Johnson as HSD Chairperson. No further nominations were made. Motion by Stratton, seconded by E.Kelley, the Board voted unanimously to close nominations and a unanimous ballot was cast for Johnson as Chairperson.

The meeting was turned over to Chairperson Johnson.

E.Kelley nominated Holly Stratton as HSD Vice Chairperson. No further nominations were made. Motion by E.Kelley, seconded by Bomberg, the Board voted unanimously to close nominations and a unanimous ballot was cast for Stratton as Vice Chairperson.

Motion by Bomberg, seconded by G.Steber, the agenda was unanimously approved as posted.

Motion by G.Steber, seconded by Stratton, the minutes of the March 26, 2014 meeting were unanimously approved.

Motion by G.Steber, seconded by Stratton the April-May 2014 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

**NEW BUSINESS:**

**New CST Coordinator Introduction:** Breanna Thompson was present and was introduced as the new Coordinated Services Team Coordinator. The position is a part-time, grant funded, position. Breanna was welcomed to the HSD team.

**County Adult Family Home:** Marinette County inspected the Adult Family Home due to a conflict of interest. Florence County will be responsible to monitor the home on an ongoing basis. The Donaldson Adult Family Home will begin operations as of June 1, 2014.

**NIMC and Child Care Updates:** The NIMC continues its planning surrounding PPACA dollars and staff as well as the addition of the Child Care program to NIMC operations. A Child Care supervisor is being recruited as well as Child Care team members. Individual Counties will be required to continue performing Certification duties.

**Affordable Health Care Act/Mental Health Services:** J.Steber reported that there is growing concern about individuals who do not qualify for Medical Assistance and choose not to enroll in a Healthcare plan due to premium cost. Those individuals who access Mental Health services are becoming County responsibility (with applicable vendors). DHS is hoping to give additional guidance to Counties surrounding DHS1 (ability to pay). Further updates will be given when available.

**OLD BUSINESS**

**CST Program Update:** Breanna and Jen will meet with the CST Consultant and Breanna will begin developing program policy and procedure as well as Committee member recruitment. It is anticipated that cases will be accepted by January 2015.

**Alternate Care Update:** R.Kelley updated the Board on out of home placement activity. One youth will be returning home in June. A TPR was successful for another youth and now awaits adoption by the current foster family. One youth is pending placement which will likely result in a Corrections placement. Total number of children/youth in Alternate Care is two.

**Update on Purchase of Service Contract Activity:** One placement in April/May—no insurance. J.Steber updated the Board on the new non-payment procedure instituted by ADAPT. Florence County residents who are assessed as having an ability to pay and choose not to pay the fees are being discharged from ADAPT services. J.Steber noted that Social Workers are asked to follow up with the ADAPT psychiatrist and counselor to determine aftercare and risk of not receiving services. Thus far, discharged clients have been served by family physicians.

**Child and Family and Long Term Support Updates:** R.Kelley gave a detailed report of Alternate Care placements. J.Dunkel reported on IDP Assessments.

**Directors Update:**

**All Staff Training Approvals:** Motion by Bomberg, seconded by Stratton, the Board voted unanimously to approve May and June out of town trainings for HSD Staff as recommended and approved by J.Steber. Training costs fall within budget allowances.

**2014 Birth To Three Program MOE:** Final outcome of the Florence Birth to Three MOE has not been determined although DHS is confident of its approval.

**Family Care Expansion:** J.Steber updated the Board on Family Care expansion. There are no plans for Florence County to move forward at this time due to the lack of a waiting list and ability to serve more consumers through the Community Options program.

**Board Member Concerns/Future Agenda Items:** Discussion was had re: the individuals damaging community mailboxes. R.Kelley informed the Board that all referrals are being handled with parents and families being receptive to the proposed consequences. Concern about the lack of hospice service in the Florence area. Follow up will be done with ADRC regarding potential services/action.

**Adjourn:** Motion by G.Steber, seconded by Theer, the Board voted unanimously to adjourn.

**Next Meeting: Wednesday, July 30, 2014 at 5:30pm** *(Dooley is excused)*

Acronyms:

CST: Coordinated Services Team

DHS: Department of Health Services

MOE: Maintenance of Effort

AFH: Adult Family Home

ADAPT: Marinette County Health and Human Services (Mental Health service provider)