

**Human Services Board Meeting Minutes
March 26, 2014**

Present: Ed Kelley, Sherry Johnson, Pat Dooley, Gary Steber, Jeanette Bomberg, Susan Theer, Dawn Hirn, Holly Stratton, Jackie Halada Others: Jen Steber, Jim Dunkel, and Becky Kelley.

Johnson called the meeting to order at 6:00p.m. Roll Call noted all members were present.

Motion by G.Steber, seconded by Stratton, the agenda was unanimously approved as posted.

Motion by G.Steber, seconded by Dooley, the minutes of the February 24, 2014 meeting were unanimously approved unanimously.

Motion by E.Kelley, seconded by Stratton the VP 2013 invoices and March 2014 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

NEW BUSINESS:

Request to Approve a Client Specific Adult Family Home Worksheets: Motion by G.Steber, seconded by Bomberg, the Board voted unanimously to approve the Florence County Certified Adult Family Home Rate Worksheets as presented. Note: the rates are for Certified County Homes with 1-2 beds.

County Adult Family Home: Due to a conflict of interest, Marinette County will perform the initial home inspection and application review. The home is expected to be certified by June 1, 2014.

Request to increase pay rate for MAPC and Waiver in-home providers: Motion by Bomberg, seconded by Dooley, the Board voted unanimously to approve a rate increase for Supportive Home Care workers to \$9.40/hour and \$10.24/hour for MAPC providers. The wages are paid through respective programs. Providers are employees of the respective client and not the County. No benefits are paid to SHC or MAPC providers. Wages will be effective July 1, 2014.

Request to increase pay rate to 100% for Amy Johnson, Social Worker I: Motion by E.Kelley, seconded by G.Steber, the Board voted unanimously to approve the wage increase retroactive to July 2013 and recommend to Personnel for consideration/approval. J.Steber commented that Johnson continues to demonstrate her abilities in the complex child welfare and juvenile justice system with efforts being noted by other staff and colleagues.

OLD BUSINESS

CST Program Update: J.Steber reported the CST position was approved at County Board and applications are being accepted by the County Clerk's office until April 17, 2014. Required program training will be held on April 29 in Stevens Point—J.Steber will attend.

Alternate Care Update: One youth will enter care from Secure Detention in April. One youth will be returning home in June. A TPR is in process for another youth. This youth is placed in a pre-adoptive home and is expected to be adopted by the family upon TPR. Total number of children/youth in Alternate Care is three.

Update on Purchase of Service Contract Activity: One placement in March.

Child and Family and Long Term Support Updates: R.Kelley gave a detailed report of Alternate Care placements. J.Dunkel reported on an upcoming Birth to Three program review/audit.

Directors Update:

All Staff Training Approvals: Motion by Stratton, seconded by Theer, the Board voted unanimously to approve April and May out of town trainings for HSD Staff.

Child Care Certification Review: Child Care Certification program review occurred. Suggestion was made to recruit for Child Care providers. C.Moller will attend Certification training; however the agency contracts for the formal certification process through Northwest Connection Family Resources.

2014 Birth To Three Program MOE: Ongoing discussions are being held with DHS regarding Florence's Birth to Three MOE with a request to consider caseload fluctuations and the inability to meet high MOE amounts due to number of children served/identified.

Staff Recognition: J.Steber noted J.Dunkel's 35-year anniversary and thanked him for his service. Additionally, it was noted that Sharon Johnson was recognized by the Northern Income Maintenance Consortium for her exceptional customer service in a recent case.

Board Member Concerns/Future Agenda Items: none

Adjourn: Motion by G.Steber, the meeting was adjourned.

Next Meeting: Wednesday, May 28, 2014 at 5:30pm

Acronyms:

CCS: Comprehensive Community Services

CST: Coordinated Services Team

DHS: Department of Health Services

MOE: Maintenance of Effort

AFH: Adult Family Home