

**Human Services Board Meeting Minutes
January 29, 2014**

Present: Ed Kelley, Sherry Johnson, Pat Dooley, Gary Steber, Jeanette Bomberg, Jackie Halada Excused: Dawn Hirn
Absent: Holly Stratton Others: Jen Steber, Jim Dunkel, and Becky Kelley.

Johnson called the meeting to order at 6:00p.m. Roll Call noted those members present and Hirn was excused and Stratton was absent.

Motion by Bomberg, seconded by G.Steber, the agenda was unanimously approved as posted.

Motion by G.Steber, seconded by Bomberg, the minutes of the October 29, 2013 meeting were approved unanimously.

Motion by G.Steber, seconded by Bomberg, the November-December 2013 and January 2014 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

NEW BUSINESS:

Placement Reimbursement Policy Update: Foster Care (Licensed and Unlicensed) Policy updates were required to match the State reimbursement process related to Foster Care. Motion by Bomberg, seconded by Halada, the Board voted unanimously to approve the Placement Reimbursement Policy updates.

TRIP Policy Update: Policy updates were recommended to include language related to hardship waivers. After review, the Board voted unanimously after a motion made by G.Steber, seconded by E.Kelley to approve the recommended hardship waiver language changes.

2014 POS Contract-Speech Therapy: Motion by Bomberg, seconded by G. Steber, the Board voted unanimously to approve the renewal of the Speech Therapy contract provided by Ms. Penny Gregg at \$80/hour. Speech Therapy is a service required under the mandated Birth to Three program.

NEW Behavioral Health Partnership Membership: Motion by E.Kelley, seconded by Theer, the Board voted unanimously to join the NEW Behavioral Health Partnership for CY2014 and reevaluate in CY2015 based on benefits and outcomes.

DHS 34 Certification: Motion by E. Kelley, seconded by G. Steber, the Board voted unanimously to table this item until February 2014.

CCS Service Expansion: J.Steber shared a narrative outlining program expansion. The Board agreed to review this item in February after further information is gathered.

CST Service Expansion: J.Steber shared a narrative outlining program expansion. The Department is eligible for a \$62,123 grant to enhance services to children and families involved in multiple systems of care. The program will require the addition of a part-time CST Coordinator. Motion by Bomberg, seconded by E.Kelley, the Board voted unanimously to support the grant application and to follow the steps necessary in adding the part-time position.

Child Care Program-NIMC Proposal to DCF: J.Steber shared the NIMC written Child Care Pilot Proposal. The proposal is being reviewed by WCHSA and DCF. Additional updates will be shared at future meetings.

Individual Qualified Health Plan-Molina Health Care: Updates were given re: Molina's network of providers. The Department will continue to make attempts to obtain the necessary information for Florence County residents.

LTS Social Worker—2014 Retirement/Replacement Process: J.Steber noted that Jim Dunkel has informed her that he will be retiring sometime in CY2014. J.Steber recognized Jim for his 35 years of service and thanked him for providing advance notice to the Department and County so that staff, clients, and other community efforts would not be negatively impacted during the transition. A tentative timeline for replacement was shared with the Board. Motion by E.Kelley, seconded by Dooley, the Board voted unanimously to approve the replacement process for Jim Dunkel's LTS position and forward the request to Personnel.

Alternate Care Update: The CY2013 report and January 2014 report were shared with the Board. Currently, the Department has two youth in Treatment Foster Care. The Department anticipates another placement in the near future.

Update on Purchase of Service Contract Activity: No report.

Child and Family and Long Term Support Updates: J.Dunkel reported on recent mental health and AODA placements. He further noted that LTS staff will be undergoing Function Screen testing to ensure accurate assessments are conducted on new and existing LTS clients. R.Kelley reported on Child and Family activity, noting that the Department is seeing an increase in the number of parents contacting the agency to work with their families prior to becoming ordered to do so (voluntary cases).

Directors Update:

All Staff Training Approvals: Motion by G.Steber, seconded by Bomberg, the Board voted unanimously on the February training required for Child and Family staff and Director.

Parents Who Host Lose the Most Campaign: J.Steber noted the application for materials was submitted. She further noted that businesses have contacted the Department requesting additional materials.

Agency Debit Card: J.Steber noted the Department is temporarily using an agency debit card in order to purchase required items for Court ordered individuals. The necessary checks and balances are in place for all expenditures.

Board Member Concerns/Future Agenda Items: CCS Service Expansion and DHS34 Certification.

Adjourn: Motion by G.Steber, the meeting was adjourned.

Next Meeting: Monday, February 24, 2014 at 6:00pm

Acronyms:

CY: Calendar Year

IM: Income Maintenance

CAC: Certified Application Counselor

CCS: Comprehensive Community Services

CST: Coordinated Services Teams

GPR: General Purpose Revenue

DCF: Department of Children and Families

NEW: Northeastern Wisconsin

NIMC: Northern Income Maintenance Consortium