

HUMAN SERVICES DEPARTMENT MEETING MINUTES

Public Hearing Meeting Minutes

August 27, 2014

Present: Ed Kelley, Sherry Johnson, Pat Dooley, Gary Steber, Jeanette Bomberg, Holly Stratton, Dawn Hirn
Excused: Susan Theer, Jackie Halada Others: Jen Steber, Jim Dunkel

S. Johnson called the meeting to order at 5:30p.m. Roll Call noted those members present with Theer and Halada being excused.

Motion by Bomberg to approve the agenda as posted, seconded by Stratton, the agenda was unanimously approved as posted.

Public Input/CY2015 Budget: No verbal or written input was received.

Motion by Kelley, seconded by G.Steber, the meeting was adjourned.

HUMAN SERVICES DEPARTMENT MEETING MINUTES

Regular Board Meeting Minutes

August 27, 2014

Present: Ed Kelley, Sherry Johnson, Pat Dooley, Gary Steber, Jeanette Bomberg, Holly Stratton, Dawn Hirn
Excused: Susan Theer and Jackie Halada Others: Jen Steber, Jim Dunkel, Rebecca Kelley

S. Johnson called the meeting to order at 5:32p.m. Roll Call noted those members present with Theer and Halada being excused.

Motion by G.Steber, seconded by E.Kelley the Board unanimously approved the agenda as posted.

R.Kelley was seated at 5:35p.m.

Motion by G.Steber, seconded by Bomberg, the minutes of the July 30, 2014 meeting were unanimously approved.

Motion by E.Kelley, seconded by Bomberg, the July-August 2014 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

NEW BUSINESS:

HSD CY2015 Proposed Budget: J.Steber reviewed the CY2015 proposed budget. J. Steber noted the Department's State/Federal allocations have not been received. A request was made to allow the Department to carry a fund balance (and recommended by the County Auditor). J.Steber presented a budget with an allowable fund balance and another without the fund balance. Motion by E.Kelley, seconded by G.Steber, the budget was approved as presented and forwarded to Audit and Budget for further consideration and approval.

Staff Update: J.Steber informed the Board of potential staff changes in CY2015. The Accounting Assistant position is anticipated to be filled by mid-September following approval by the Personnel Committee and an accepted offer from the candidate. Recruitment has begun for the Lead Long Term Support Social Worker—application deadline is mid-September with a start date of November—J.Dunkel will retire effective January 2, 2015.

OLD BUSINESS:

Alternate Care Update—A written report was reviewed by the Board. One RCC placement will return home prior to September 1st and two kinship placements should be reunified in early September. This will leave the Department with one RCC placement.

Update on Purchase of Service Contract Activity: Department had two hospitalizations and anticipates one will result in residential aftercare. All costs are within budget.

Child and Family and Long Term Support Update: R.Kelley reviewed Act 334 in greater detail which allows for extended out of home care until the age of 21. J.Dunkel noted a recent meeting with the Judge, DA, Clerk of Court, and Department of Corrections.

Director's Update: J.Steber reviewed the recent change in WHEAP operations for propane customers.

All Staff Training Approvals September-October2014 (In-State and Out of State): Motion by Stratton, seconded by Dooley, the Board voted unanimously to approve the in-state trainings submitted for HSD Staff and recommended the out of state trainings (Marquette, MI) to Personnel.

Closed session pursuant to WI Stat. 19.85 (1)(c)—for the purpose of discussing the WHEAP Coordinator Position Motion by E.Kelley, seconded by G.Steber, the Board voted unanimously to adjourn to closed session. All Ayes.

Reconvene to Open Session and take action, if appropriate, on matters discussed in Closed Session.

Motion by E.Kelley, seconded by Bomberg, the Board voted unanimously to reconvene to Open Session. All Ayes.

Motion by E.Kelley, seconded by Stratton, the Board voted unanimously to approve and forward to Personnel the replacement of the WHEAP Coordinator position (when vacated). It is understood that recruitment would not begin until formal notification was received.

Board Member Concerns/Future Agenda Items: None.

Adjourn: Motion by G.Steber, seconded by Bomberg, the meeting was adjourned.

Next Meeting: Wednesday October 29, 2014 at 5:30p.m.