

HUMAN SERVICES DEPARTMENT MEETING MINUTES

Board Meeting Minutes

December 10, 2015

Present: Ed Kelley, Sherry Johnson, Susan Theer, Jeanette Bomberg, Gary Steber, Pat Dooley (seated at 5:45pm), and Dawn Hirn **Others:** Jen Steber, Rebecca Kelley, Janet Nanninga **Excused:** Holly Stratton **Absent:** Jackie Halada

S.Johnson called the meeting to order at 5:30p.m. Roll Call noted members present with Holly Stratton being excused and Jackie Halada being absent.

Motion by E.Kelley, seconded by G.Steber, the Board unanimously approved the agenda as posted.

Motion by Bomberg, seconded by Theer, the minutes of the October 28, 2015 meeting were unanimously approved.

Motion by G.Steber, seconded by Theer, the October-December 2015 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

NEW BUSINESS:

Review and Approve CY2015 Budget Revisions: J.Steber noted a contract addendum (services only) which will have no effect on County Levy. Motion by E.Kelley, seconded by Theer to accept the addendum and forward to Finance.

Emergency Detention Enhancement Initiative: J.Steber reviewed the grant document explaining the need for additional services due to Wisconsin Act 55. The grant is one-time funding in order to become compliant before June 30, 2016. Further updates will be given if funding is received.

MAPC Program Update: Motion by G.Steber, seconded by Theer, this item was unanimously tabled.

Resolution to oppose SB326/AB429: Motion by E.Kelley, seconded by Bomberg to approve and forward the resolution to County Board.

HSD Position Description Updates: Due to recent conversations with Heidi Johnson of Investment HR this item will be discussed at a future meeting.

OLD BUSINESS:

IDL Regional Model Implementation: J.Steber noted a program meeting held with Forward Service concerning the program transition in January. Ongoing updates will be given at future meetings as necessary.

Early Head Start: Applications are currently being accepted. Allysa Kerscher will begin serving families as applications are submitted and approved. It was noted that the Department does not approve applications; rather the Child and Family Learning Center approves families based on several criteria.

Alternate Care Update—A written report was reviewed by the Board. There is currently one treatment foster home placement, one foster home placement, and two kinship care placements. One voluntary kinship case request was also received and in process.

Update on Purchase of Service Contract Activity: A verbal report was given. Overall expenditures are current with budget.

Child and Family and Long Term Support Update: R.Kelley gave a verbal activity report. J.Nanninga gave a verbal activity report.

Director's Update:

- Joint meeting being held with School, Law Enforcement, DA, Judge, and HSD to discuss the growing drug problem in the Community.
- No staff trainings were noted for January/February 2016.

Closed Session: Motion by G.Steber, seconded by Dooley, the Board voted unanimously to adjourn to closed session pursuant to State Statue 19.85 1 (c) for the purpose of staff evaluations. All ayes.

Open Session: Motion by Bomberg, seconded by E.Kelley, the Board voted unanimously to reconvene to open session. All ayes.

Motion by Theer, seconded by G.Steber, the Board voted unanimously to approve the recommended wage increase for the LTS Social Worker and WHEAP/Housing Coordinator position, based on one-year of successful employment and performance evaluations, and forward to Personnel for approval.

Board Member Concerns/Future Agenda Items: None

Adjourn: Motion by Bomberg, seconded by Theer, the meeting was adjourned.

Next Meeting: **THURSDAY, JANUARY 27, 2016 at 5:45pm.**

Acronyms:

WHEAP: Wisconsin Home Energy Assistance Program

IDL: Independent Living Program

CST: Coordinated Services Team

HSD: Human Services Department

RCC: Residential Care Center

LTS: Long Term Support

CY: Calendar Year