

HUMAN SERVICES DEPARTMENT MEETING MINUTES

Public Hearing Minutes

August 26, 2015

Present: Ed Kelley, Sherry Johnson, Susan Theer, Jeanette Bomberg, Holly Stratton, Gary Steber Excused: Jackie Halada, Pat Dooley, and Dawn Hirn Others: Jen Steber, Rebecca Kelley, Janet Nanninga

S.Johnson called the meeting to order at 5:30p.m. Roll Call noted those members present. Jackie Halada, Pat Dooley and Dawn Hirn were excused.

Motion by G.steber, seconded by Stratton, the Board unanimously approved the agenda as posted.

Public comment was heard related to specific HSD service areas. No other public comments (written or oral) were received.

Motion by Stratton, seconded by G. Steber, the meeting was adjourned.

HUMAN SERVICES DEPARTMENT MEETING MINUTES

Board Meeting Minutes

August 26, 2015

Present: Ed Kelley, Sherry Johnson, Susan Theer, Jeanette Bomberg, Holly Stratton, Gary Steber Excused: Jackie Halada, Pat Dooley, and Dawn Hirn Others: Jen Steber, Rebecca Kelley, Janet Nanninga

S.Johnson called the meeting to order at 5:40p.m. Roll Call noted those members present. Jackie Halada, Pat Dooley and Dawn Hirn were excused.

Motion by Theer, seconded by Bomberg, the Board unanimously approved the agenda as posted.

Motion by Stratton, seconded by Theer, the minutes of the May 27, 2015 meeting were unanimously approved.

Motion by G.Steber, seconded by Bomberg, the June-August 2015 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

NEW BUSINESS:

SOAR Program: Emily Umbreit, SOAR Case Manager, presented information related to the SOAR Program. Motion by Bomberg, seconded by G.Steber, the Board unanimously approved for J.Steber to draft the necessary Resolution for NEWCAP to provide the SOAR program in Florence County and forward to County Board for approval.

Review and Approve CY2015 Budget Revisions: J.Steber noted two budget revisions and will forward to Joe Bestor for information. The budget revisions will not negatively affect County Levy.

Child Psychiatry Consultation Program (CPCP): J.Steber explained the CPCP initiative noting that Dr. Charlene Greene and Leslie Dishaw, PA have been contacted re: the program.

SHC/MAPC Provider Wage Adjustments: Motion by Bomberg, seconded by G. Steber the Board voted unanimously to approve the wage increase (as presented) for program providers. These providers are employed by the program client with no County levy attached.

2015-2017 Budget Updates: J.Steber updated the Board on 2015-2017 State budget and impact to HSD programming.

Family Care: J.Steber presented a CY2016/CY2017 HSD budget noting the impact of Family Care. Motion by E.Kelley, seconded by G.Steber to forward the CY2017 preliminary budget to the Audit and Budget Committee for review and consideration during their CY2016 budget planning.

CY2016 Proposed Budget: J.Steber shared a detailed CY2016 budget noting that 2016 State/Federal Allocation have not been distributed which may affect the County Levy request. Motion by G.Steber, seconded by J.Bomberg, the Board unanimously approved the CY2016 Budget as presented and recommended the same to Audit and Budget for review and approval.

OLD BUSINESS:

Purchase of Service Provider: J.Steber noted there has been no update re: the St. Mary's Purchase of Service contract. HSD will continue to use alternative hospitals at the recommendation of Corporation Counsel.

Alternate Care Update—A written report was reviewed by the Board. R.Kelley provided an update re: one RCC placement. The Department has one Treatment Foster Home Placement and two voluntary kinship care placement.

Update on Purchase of Service Contract Activity: A written reports was reviewed and discussed.

Child and Family and Long Term Support Update: R. Kelley reported on one RCC placement transitioning to a Treatment Foster Home. J.Nanninga noted an upcoming State review for the COP/CIP program areas.

Director's Update:

- All Staff Training August-October 2015: Motion by Stratton, seconded by Theer, the Board unanimously approved the HSD training log as submitted.
- NIMC Food Share Award: It was noted that the Northern Income Maintenance Consortium received an award for 100% accuracy. NIMC was the only Consortium to receive the award out of 10 Statewide Consortiums.
- Update on Work-N-Wheels program.
- Update on 2014 MA Expenditures: Florence County had \$4.3Million in expenses.

Closed Session: Motion by G.Steber, seconded by Bomberg, the Board voted unanimously to adjourn to closed session pursuant to State Statue 19.85 1 (c) for the purpose of WHEAP/Housing Coordinator position. All ayes.

Open Session: Motion by G.Steber, seconded by E.Kelley, the Board voted unanimously to reconvene to open session. All ayes.

Motion by Bomberg, seconded by Stratton, the Board voted unanimously to change the WHEAP/Housing Coordinator position to 15 hours per week effective January 1, 2016 and to forward to Personnel for approval.

Board Member Concerns/Future Agenda Items: None

Adjourn: Motion by Bomberg, seconded by Theer, the meeting was adjourned.

Next Meeting: October 28, 2015 at 5:30p.m.

Acronyms:

WHEAP: Wisconsin Home Energy Assistance Program
CST: Coordinated Services Team
HSD: Human Services Department
RCC: Residential Care Center
LTS: Long Term Support
CY: Calendar Year