

**HUMAN SERVICES DEPARTMENT MEETING MINUTES**  
**Budget Hearing Meeting Minutes**  
**August 23, 2016**

Present: Ed Kelley, Susan Theer, Jeanette Bomberg, Gary Steber, Pat Dooley, Holly Stratton, Dawn Hirn, Sherry Johnson,  
Excused: Diane Stanley Others: Jen Steber, Rebecca Kelley, Janet Nanninga

Sherry Johnson called the meeting to order at 5:45p.m. Roll Call noted Diane Stanley was excused and all others present.

Motion by Stratton, seconded by Theer, the Board unanimously approved the agenda as posted.

J.Steber noted no oral or written input was received prior to the budget hearing. Johnson called for public input related to the 2017 Human Services proposed budget (no public members were present).

Motion by Theer, seconded by G.Steber, the meeting was adjourned.

**HUMAN SERVICES DEPARTMENT MEETING MINUTES**  
**Board Meeting Minutes**  
**August 23, 2016**

Present: Ed Kelley, Susan Theer, Jeanette Bomberg, Gary Steber, Pat Dooley, Holly Stratton, Dawn Hirn, Sherry Johnson, Diane Stanley Others: Jen Steber, Rebecca Kelley, Janet Nanninga

Sherry Johnson called the meeting to order at 5:48p.m. Roll Call noted Diane Stanley was excused and all others present.

Motion by Bomberg, seconded by Stratton, the Board unanimously approved the agenda as posted.

Motion by G.Steber, seconded by Theer, the minutes of the June 28, 2016 meeting were unanimously approved.

Motion by G.Steber, seconded by Stratton, the June/July/August 2016 expenditures were approved unanimously. It is understood that client identifying information is blacked out to protect client confidentiality and that staff approval for all expenditures is present before payments are made.

**NEW BUSINESS:**

Diane Stanley was seated at 5:54p.m. The Board welcomed Diane to the HSD Board.

**CY2017 HSD Budget:** J.Steber reviewed the CY2017 proposed budget. Motion by G.Steber, seconded by Theer, the CY2017 proposed budget was unanimously approved and recommended to the Audit and Budget Committee for review and approval.

**Crisis Services Policy:** A copy of the crisis services policy was shared with the Board. Motion by Stratton, seconded by Bomberg, the policy was unanimously approved.

**Approval of CCOP Committee Members:** A list of CCOP Committee members was shared with the Board. Motion by G.Steber, seconded by Theer, the Board voted unanimously to approve the CCOP Committee representatives.

**Resolutions/Increased Child and Family Aids Allocation:** A copy of the resolution was shared with the Board as well as Florence specific case numbers. Motion by E.Kelley, seconded by G. Steber, the Board unanimously approved the resolution and recommended to County Board for further action.

**Family Care Update:** J.Steber shared information related to the Family Care transition which is scheduled to begin in July 2017. More information will be shared as it becomes available.

**Alternate Care Update**—A written report was reviewed by the Board.

**Update on Purchase of Service Contract Activity:** No updates from the June meeting.

**Child and Family and Long Term Support Update:** R. Kelley updated the Board on a new juvenile placement case. J.Nanninga updated the Board on program audits in the CIP and COP program areas. Information was shared on a recent Birth to Three service provider meeting.

**Director's Update:**

- Motion by Bomberg, seconded by Theer, the Board voted unanimously to approve the August-October staff trainings as presented.
- J.Steber noted changes occurring in the Child Care program related to Fiscal and Program lead (moving from Iron County to Vilas County).
- J.Steber noted a recent CST program review and the current program/client status.

**Board Member Concerns/Future Agenda Items:** Pat Dooley informed the Board that she will be moving and ineligible to serve on the Board. The Board thanked her for her years of service and commitment to HSD programming and the Florence County community.

**Adjourn:** Motion by Stratton, seconded by G.Steber, the meeting was adjourned.

Next Meeting: **THURSDAY, October 13, 2016 at 5:45p.m.**

**ACRONYMS:**

CST—Coordinated Services Team  
AODA—Alcohol and Other Drug Abuse  
MH—Mental Health  
DHS—Department of Health Services