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## **Florence County UW-Extension Education Committee Meeting Minutes**

*Monday, September 8, 2014 – 5:30 PM*

*Florence Natural Resource Center - Lower Level - New Conference Room*

### **Members Present**

Supervisors: Holly Wahlstrom Stratton, Ron Erickson and Susan Theer  
Jeannette Bomberg and Larry Neuens arrived at 5:41pm.

### **Others Present**

Department Head/Community Resource Development Agent– Corrin Seaman  
4H/Youth Development Agent – Meg Dallapiazza  
Wisconsin Nutrition Education Program – Jeanne Richard  
Agriculture/Horticulture Agent – Scott Reuss  
Summer Horticulture Assistant – Leora Smith  
Office Manager – Kathy Bednarski

### **Approval of Agenda**

Corrin Seaman asked for a change in the sequence of the agenda. Supervisor Theer moved to approve the amended Agenda, supported by Supervisor Erickson. Motion approved.

### **Approval of Minutes**

Supervisor Theer moved to approve the June 9, 2014 UW-Extension Committee Meeting minutes, supported by Supervisor Wahlstrom Stratton. Motion approved.

**Public Comment:** None presented

### **Fair Park Update – Jessica Klump**

Jessica Klump could not attend the meeting. Kathy Bednarski gave a report on the most popular publications that were taken at the Fair. The Fair Board will be reviewing the Fair for anyone that is interested on September 10 at 6:30pm at the Community Center.

### **Summer Horticulture Assistant**

Leora Smith reported on her activities this summer, including the Community Garden, Newspaper articles, and Horticulture questions.

### **Expense Vouchers – Discussion/Action**

Kathy Bednarski passed out the bill list for bills submitted in September. Discussion was held on the current purchases. Supervisor Neuens made a motion to approve the bill list, supported by Supervisor Theer.

### **Computer Purchase – Discussion/Action**

Corrin Seaman presented a proposal to purchase a new computer for the Office Manager. Her old computer would be passed on to the Horticulture Assistant. The money was budgeted in the 2014 budget. The committee asked that the computer information should be passed on to Jen Steber, the IT specialist. Supervisor Bomberg made a motion to proceed with the procurement policy to check with the IT specialist and purchase the computer, supported by Supervisor Erickson. Motion approved.

### **Educator Reports**

-Jenette Gunville (Family Living Educator) reported on the Parent Cafes, conversations about topics relevant to parents. She is updating the Parenting the Preschooler fact sheets.

-Jeanne Richard reported on the Food, Fun, & Fitness program. 54 students at Hillcrest and 59 students at the Florence site. She attended a Fuel up to Play Fitness program at Lambeau Field and received \$2500-\$3500 for 3 years to access this program free of charge. She also wrote grants for the Florence Elementary and Middle/High School. Each school was awarded \$1000.

-Meg Dallapiazza reported on the evaluations from the Food, Fun and Fitness program. 42 students were enrolled in the Outdoor Adventure program. TORPEDOs activities are starting for this school year.

-Corrin Seaman reported on the Natural Resources Education high school program. The 11<sup>th</sup> Annual Sustainable Forestry program will be held in April. The Crossroads Community Garden is finishing up and has been very successful.

-Scott Reuss passed out his report. He will be holding a Beef Cow/Calf seminar at the Krans farm on October 1<sup>st</sup>. He will be speaking at the Crossroads Garden on composting & long-term vegetable storage on September 18<sup>th</sup>.

Complete reports are on file at the UW-Extension office and have been provided to all supervisors.

### **Adjourn to Closed Session**

Moved by Supervisor Neuens, seconded by Supervisor Theerto adjourn to Closed Session Pursuant to the following:

- a. WI State Stat. §§ 19.85(1)(c) for the purpose of considering wage adjustments for UW-Extension Office Manager.

A roll call vote was taken and all members voted Yes. Motion carried.

### **Reconvene to Open Session and take action, if appropriate, on matters discussed in closed session.**

A roll call vote was taken and all members voted Yes. Motion carried.

Moved by Supervisor Neuens, seconded by Supervisor Bomberg to send the wage adjustment for the UWEX Office Manager request to Personnel to be considered and forward to Audit and Budget when money is available. Motion approved.

### **133 Contract – Discussion/Action**

Corrin Seaman explained that the 133 Contract is the agreement with the State for the Educators in UW-Extension. The County pays 40% of the salary and benefits and the State pays 60%. The contract covers Corrin Seaman, Meg Dallapiazza and Jenette Gunville. Scott Reuss is under the Marinette County 133 contract and serves Florence County under a MOU with Marinette County. Jeanne Richard is funded entirely by the state through federal funding. Supervisor Bomberg made a motion to approve the 133 Contract, approved by Supervisor Erickson. Motion approved.

### **2015 UW-Extension Budget – Discussion/Action**

Corrin Seaman passed out the proposed 2015 UW-Extension Budget. Questions were answered about the revenues and expenses. Supervisor Bomberg made a motion to send the proposed 2015 Budget to Audit and Budget, approved by Supervisor Neuens. Motion approved.

### **WACEC Update**

The next regional Wisconsin Associated County Extension Committee (WACEC) meeting will be held on March 19, 2015 in Minocqua.

### **Future Agenda Items**

#### **Next Meeting Date**

November 10, 2014 in the new conference room at 5:30p.m.

#### **Call for adjournment**

Supervisor Neuens made a motion to adjourn, supported by Supervisor Erickson. Motion approved.