

The Florence County Audit, Budget, and Administrative Committee met at the Courthouse on March 12, 2013. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Kelley, Johnson, and Steber. Excused: Supervisors Gardner and Erickson. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Agenda, as presented. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Johnson to approve the minutes of the last meeting, as read. Ayes: Four (4). Nays: None (0). Motion carried.

Pat Smith, County Forest Administrator, gave a presentation on the request by the Snowmobile Club to renew their loan with the County to purchase new equipment. They would like to purchase a second Tractor and Drags for the west side of the County for easy year round grooming of the entire County ATV and Snowmobile Trails.

Moved by Supervisor Bomberg, seconded by Supervisor Steber to approve the Florence County Snowmobile Club's request to renew the loan agreement with the County to purchase new equipment from \$90,000 to \$100,000 contingent upon the approval of the Forest Committee and the County Board. Ayes: Four (4). Nays: None (0). Motion carried.

Shanne Friberg, County Treasurer, updated the Committee stating that she had 2 certificates of deposit maturing this month.

Moved by Supervisor Johnson, seconded by Supervisor Bomberg to approve the Treasurer's monthly report, as presented, and authorize the Treasurer to renew the 2 certificates of deposit which will be maturing in the best interest of the County. Ayes: Four (4). Nays: None (0). Motion carried.

Karlyn Osterberg, Financial Manager, presented her monthly report to the Committee. She gave an update on the overdrawn accounts. Ms. Osterberg said that several of the overdrawn accounts have offsetting revenues coming in and would like the Committees approval to make the adjustments to the overdrawn accounts as needed.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Financial Manager's monthly report, as presented and give Ms. Osterberg the authority to make Budget Revisions as needed. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to allow the Financial Manager to make a budget revision with the excess revenue that UW Extension received to offset their overdraft. Ayes: Four (4). Nays: None (0). Motion carried.

Next on the Agenda a discussion took place to change the County's bi-weekly payday from every other Thursday to every other Friday. Ms. Osterberg explained with the Direct Deposit that was implemented, the bank needs a 2 day turn around and during holidays and short weeks the Thursday payroll is very difficult to allow for the 2 day turn around needed. The Counties payroll is officially supposed to be paid on Friday and with the salaried employees being paid to date they are actually getting paid 1 day early. The Committee also wants the Personnel Policy to be changed to read Friday is the official payday at the next Transition Meeting.

Moved by Supervisor Johnson, seconded by Supervisor Bomberg to change the Counties bi-weekly Thursday pay date back to the official pay date of Friday. Ayes: Four (4). Nays: None (0). Motion carried.

Ms. Osterberg next discussed issuing checks for Employees going to conferences, needing hotel stays, and early registrations paid.

Moved by Supervisor Bomberg, seconded by Supervisor Johnson to give Ms. Osterberg the authority to issue checks to employees with conference registrations and lodging stays at her discretion.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve all bills submitted by the Clerk including the additional bill, and authorize the Clerk to issue orders for the payment of same. Ayes: Four (4). Nays: None (0). Motion carried.

Under Committee concerns, Supervisor Bomberg was recently asked by a taxpayer about the 911- tax on their phone bill and who gets these funds. All Florence County residents receive a 911-tax charge on their cell phone or landline phone bills. A discussion took place and Supervisor Bomberg will check into where these funds go.

There being no further business and on a motion made, seconded, and carried the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Donna Trudell". The signature is written in a cursive, flowing style.

Donna Trudell
County Clerk