

The Florence County Audit, Budget, and Administrative Committee met at the Courthouse on September 10, 2013. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Erickson, Gardner, Johnson, and Kelley. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Gardner to approve the Agenda, as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Johnson to approve the minutes from the August 13 meeting, as read. Ayes: Five (5). Nays: None (0). Motion carried.

JoAnne Friberg, County Treasurer, gave an update on her monthly report. She stated nothing unusual for the month and with authorization from the Committee she will reinvest the CDAR's#5 certificate of deposit; maturity date September 19 from the State Bank of Florence and CD#24288; maturity date September 14<sup>th</sup> from the First National Bank of Niagara in the best interest of the County.

Moved by Supervisor Bomberg, seconded by Supervisor Johnson to approve the Treasurer's monthly report, as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Karlyn Osterberg, County Financial Manager, reported nothing unusual for the month. She then handed out a report from the Health Department showing the recommendation from the Auditor on monthly receipt reconciliation.

Moved by Supervisor Johnson, seconded by Supervisor Gardner to approve the Financial Manager's monthly report, as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Next on the Agenda was a proposed County Employee Credit Card Policy. The Committee asked the Finance Department to pass this along to the Administrators and get their input. This will be addressed at future meetings.

Moved by Supervisor Bomberg, seconded by Supervisor Erickson to discuss County Credit Cards at next month's meeting. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Gardner to approve all bills submitted by the Clerk including the additional bills and authorize the Clerk to issue orders for the payment of the same. Ayes: Five (5). Nays: None (0). Motion carried.

The Committee continued to work on the 2014 Proposed Budget. The Financial Manager reviewed the preliminary information for the upcoming budget. She is still waiting on a few budgets yet.

The Committee set Monday, September 23<sup>rd</sup> and Tuesday, September 24<sup>th</sup> at 5:30pm both nights to continue to work on the proposed budget.

There being no further business and on a motion made, seconded, and carried the meeting was adjourned.

Respectfully submitted,

Donna Trudell  
County Clerk