

The Florence County Audit, Budget, and Administrative Committee met at the Courthouse on August 12, 2014. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Gardner, Johnson, Kelley, and Steber. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Agenda. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson to approve the minutes from July 8, July 15, and July 28, 2014 as read. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Gardner to approve the paycheck schedule for the Resource Center Janitor to be paid twice per month instead of the current once per month. Ayes: Five (5). Nays: None (0). Motion carried.

Jen Steber, Human Services Director, presented the Committee with a carryover fund balance request of \$100,000 recommended by our auditor. This account would be used for mandated expenses such as out-of-home placements, drug and alcohol placements, and mental health placements. A discussion took place and the Committee asked Ms. Steber to present two budgets one with the \$100,000 and one without.

JoAnne Friberg, County Treasurer, presented her monthly report to the Committee. She stated taxes were collected and will be distributed to the towns soon. She presented a report showing account balances, interest rates, and investment accounts. She told the Committee she had a certificate of deposit mature on August 7, 2014 that she renewed for one year at .65%.

Moved by Supervisor Johnson, seconded by Supervisor Gardner to approve the Treasurer's monthly report and invest any other monies in the best interest of the County, as presented. Ayes: Five (5). Nays: None (0). Motion carried.

A long discussion took place regarding the 2015 Budget Memo with a new Staffing Schedule. Mr. Bestor told the Committee that he set a completion date for the 2015 Budgets by August 22, 2014. Annette Seibold, Health Nurse, and Jen Steber, Human Services Director, asked for direction on a COLA Allowance Column on the Staffing Schedule and the Committee confirmed that only current wages are to be used on the schedule with a 0% increase for 2015.

Next, The Financial Manager presented a report on Carry-Over Funds from 2013 (also known as Non-Lapsing Accounts). Based on the auditor's recommendations, the Financial Manager has recorded 2014 budget revisions only to the extent that the Administrator intends to spend those funds in 2014.

Moved by Supervisor Johnson, seconded by Supervisor Steber to accept the report on Carry-Over Funds and to grant authority to the Financial Manager to record budget revisions from Carry-Over Funds as needed and justified by the Administrator. The Financial Manager will provide an updated Carry-Over Fund report to the Committee on a quarterly basis. Ayes: Five (5). Nays: None (0). Motion carried.

Joe Bestor, next, presented his monthly report to the Committee which included the monthly bill list, financial highlights, financial activities for the last thirty days, and a look at several current accounts.

Moved by Supervisor Johnson, seconded by Supervisor Gardner to approve the Financial Manager's monthly reports. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Gardner, seconded by Supervisor Steber to approve the resolution for the 2013 overdrawn accounts and recommend on to County Board. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Bomberg to approve all bills submitted by the Clerk including all additional bills and authorize the Clerk to issue orders for payment of the same. Ayes: Five (5). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried the meeting was adjourned.

Respectfully submitted,

Donna Trudell
County Clerk