

OFFICE OF THE COUNTY CLERK  
Courthouse, Florence, WI  
September 19, 2016

The Florence County Audit, Budget, and Administrative Committee met at the Courthouse on Tuesday, September 19, 2016. The meeting was called to order at 6:00 p.m. by the Chair. Members present were Supervisors: Bomberg, Johnson, Steber, Dzekute and Kelley. Absent: None. Others present: Financial Manager, Joe Bestor and Kelly Prevost.

Moved by Supervisor Dzekute, seconded by Supervisor Steber to approve the Agenda. Ayes: Five (5). Nays: None (0). Motion carried.

Chair Kelley asked Joe Bestor, Financial Manager, to lead the discussion of the continuing work on the 2017 Proposed Budget. Mr. Bestor updated the committee with the departments he was hoping to cover in the meeting. Those departments were: Forestry (Administrator, Pat Smith, present), Economic Development (Administrator, Wendy Gehlhoff, present), Clerk of Court (Administrator, Tanya Neuens, present), UW-Extension (Corrin Seaman, Administrator, present), Mr. Bestor was also prepared to discuss the Treasurer's Office.

Wendy Gehlhoff, Economic Development Director, presented the 2017 Economic Development proposed budget to the committee. Ms. Gehlhoff handed out a detailed budget report with 2016 estimated actual and 2017 proposed. Ms. Gehlhoff went over the 2016 Economic Development Highlights. Ms. Gehlhoff answered questions and addressed concerns from the committee. Mr. Bestor reminded the Board that this is a separate fund and it isn't part of the general fund, it's an Economic Development fund. Chairman Kelley thanked Ms. Gehlhoff for attending the meeting and presenting her proposed budget.

Tanya Neuens, Clerk of Court, was next. The Board already had the handouts from the previous A&B meeting. Mr. Bestor informed the committee that this report was discussed at the last meeting, but there were a few follow-up questions and Tanya was prepared to discuss them. Ms. Neuens discussed some revenue accounts and the breakdown of the account(s). It was also noted that revenue account number 43519 is a shared account with Forest County; Mr. Bestor is following-up with the Director of State Court's office that does the allocation as he wants to understand why we only get 17.63% and Forest County get the rest. He just wants to understand it and perhaps have it reviewed if necessary. Chairman Kelley thanked Ms. Neuens for attending the meeting and addressing questions from the last meeting.

Pat Smith, Florence County Forestry and Parks Administrator, presented the 2017 proposed budget. Mr. Smith handed out a detailed revenue and expense report showing 2016 original and estimated actual and 2017 proposed budget to the committee. Mr.

Smith went through a lengthy summary of the revenues and expenses and answered questions and concerns from the committee. Chairman Kelley thanked Mr. Smith for attending the meeting and budget presentation.

Corrin Seaman, UW-Extension Community Resource Development Educator, presented her 2017 budget to the committee. Ms. Seaman handed out a detailed revenue and expense budget report. The Committee went through a complete review with Ms. Seaman and she answered questions and addressed concerns. Chairman Kelley thanked Ms. Seaman for attending the meeting and presenting the budget to the committee.

Mr. Bestor was prepared to discuss the Treasurer's budget and handed out a detailed 2015 audited, 2016 budget (estimated actual) and 2017 proposed budget. Mr. Bestor went through the report addressing the revenues and expenses. Chairman Kelley thanked Mr. Bestor for discussing the Treasurer's budget.

Chairman Kelley asked if the committee had any further comments or questions on any of the budgets that have been presented and asked the committee to take some time to review.

The next meeting is scheduled for October 4<sup>th</sup> at 5:00 p.m. – Highway, Sheriff, Library and ADRC/Aging Departments are scheduled to discuss their budgets and Joe will summarize the potential budgets to prepare for the regularly scheduled Audit and Budget meeting to finalize the budget.

There being no further business or concerns of the committee, Supervisor Johnson moved for adjournment, Supervisor Bomberg seconded the motion. Motion carried; the meeting was adjourned at 7:40 pm.

Respectfully submitted,

Kelly Prevost  
Deputy County Clerk