

FLORENCE COUNTY
SAFETY COMMITTEE
MINUTES
JUNE 29, 2015

Ed Kelley called the meeting to order.

Members in attendance: Ed Kelley, Donna Trudell, Terri Lindstrom, Barbara Bauer, Susan Theer, Jeanette Bomberg, Annette Seibold and David Gribble. Pat Smith and Jeff DeMuri were absent.

David Gribble was in attendance and discussed the upcoming full scale Emergency training to be held on September 12th from 8:00 am until noon. There will be a briefing from 8:00 until 9:00, the exercise from 9-11:00 and a "hot wash" at 11:00 with a luncheon afterward. All departments will be expected to attend.

Discussion on the remodel project on the second floor was had. It is basically done, with a few minor things yet to do. The fire extinguishers will be placed in cabinets, the Exit sign and security camera will be placed in the hallway outside of the new door.

Wall Signs: They have been moved to be in compliance with ADA. The entrances to the Courthouse have all been assigned a letter. The signs will be finished soon, before the September safety exercise on September 12th. The evacuation signs placed throughout the courthouse will also have to be updated.

Accident reports: Donna Trudell handed out copies of the Log of Work-Related Injuries and Illnesses. (Names of the employees involved were redacted.) There were 6 injuries/illnesses reported. Only one of the injuries could have possibly been prevented by using proper equipment and it was discussed with the Administrator for that employee.

Generators: It was approved by full County Board that the old generator at the jail be moved to the courthouse, there will be a new generator purchased for the jail and a new one for the resource center.

Discussion was had regarding the doors of the courthouse being locked until 7:25 AM. It is for safety reasons. The public should not be able to get inside before employees are here and offices are open for business except in special circumstances. Deliveries may be dropped off at the Sheriff's Department if they come before 7:25 am.

Next meeting date will be at the pleasure of the Chairman, Ed Kelly.

Motion by Barb Bauer, second by Susan Theer to adjourn.

Respectfully Submitted,
Ed Kelley, Chairman

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