

DRAFT

**Florence County Board of Health Meeting Minutes
February 19, 2014**

Present: Gary Steber, Susan Theer, Mary Gehlhoff, Y. VanPembrook and Holly Stratton.

Stratton called the meeting to order at 6:00p.m. Roll Call noted S. Johnson was excused and C. Kmecheck was absent.

Motion by Theer, seconded by Steber, the agenda was unanimously approved as posted.

Motion by Theer, seconded by Gehlhoff to approve December 18, 2013 minutes and unanimously approved.

Introductions to two Public Health Nursing students through UW-GB for 2014 first semester – Amber Neuens/RN and Emily Wils/RN in audience.

New Business: Discussion and/or action RE:

Workforce Development competitive grant awarded \$5000 from National Association of County and City Health Officials for 2014 to Health Department Update Out of State travel was approved by Audit and Budget and the health department did receive the grant. Barron County was the only other health department in Wisconsin awarded this grant. There were 29 awarded nationally. Seibold commended S.Giddings on her work towards this application as the accreditation coordinator. Giddings will be traveling to Atlanta for a three day related training supported by the grant.

Public Health Department Mutual Aid Agreement for Incident Response Seibold shared copy of agreement which includes all counties in the Northern region and has been in process for over a year. It was modeled after WEM and has been approved by our attorney. County chairperson and County Clerk signatures have been obtained and we will submit to the Northern region for a full copy with signatures of all counties to be in agreement.

Environmental State Sanitarians Update by Seibold regarding related issues and progress. There are State workgroups which are developing online reporting system.

PHEP- NPC Regional Emergency Exercise/Grants Update Seibold shared March 13 for virtual regional exercise which will be conducted with EM and others at the EOC. We also received a \$2250 preparedness grant and \$4350 Enhancing Local Public Health grant. Most of these improvements will be implemented at the health department but two initiatives will be for countywide IT improvements including improving remote access and enhancing the county website for text enlargement and site search function.

Service Contract Registered Dietician Motion by Steber, seconded by Theer voted unanimously to approve the renewal of the Registered Dietician contract provided by Ms. Nancy Osterberg at \$27/hour. Registered Dietician services are required by the Women, Infants and Children federal program.

Robert Woods Johnson Shared Services grant Seibold updated the board on the 2 year, \$125,000 grant with the NPC. This is the second year of our grant. We are participating in sharing program services related to MAPC. The main focus has been the Northwoods Dental Coalition. The next out of state meeting will be in November in North Carolina supported by the grant. It is open to board members and health officers that have not previously participated in the training.

WWWP Update Seibold reported on the status of the grant for 2015 and expectation of ACA coverage.

WIC FMNP update Seibold shared that rates are at 27% for 2013 and State WIC recommends 60%. To increase access for clients, building and grounds committee has approved our WIC certified vendor (s) be allowed to set up stands on the three WIC Wednesday's for July, August and September on the grass outside the health department to facilitate increased redemption rates with increased access and less traveling for clients. The stand(s) would be open to anyone to buy fresh fruits and vegetables from the vendors as well.

Wisconsin WINS and Ordinance Update by Seibold regarding passing county board and information distributed to licensed tobacco retailers in the county by student BSN's.

Accreditation Domain 2: Seibold reported on brief overview of accreditation requirements related to Domain 2.

Director's Updates: – Reviewed request by Nurse Practitioner in community requesting community healthcare project with department, Dorothea Budek, and consensus by board to allow under discretion of director. Man Therapy suicide prevention program discussed with hand-outs. Consensus by board to proceed with partner departments in application.

Motion to adjourn by Steber, seconded by Theer and unanimously approved.

Next Meeting Date- April 16, 2014 at 6pm

Acronyms:

EOC Emergency Operations Center
NPC Northwoods Preparedness Collaborative
RWJ Robert Woods Johnson Foundation
SNS Strategic National Stockpile
TAR Technical Assistance Review
WWWP Wisconsin Well Woman Program
WEM Wisconsin Emergency Management