

**Florence County Board of Health Meeting Minutes
August 21, 2014**

Present: Mary Gehlhoff, Sherry Johnson, Cindy Kmecheck, Holly Stratton, Yvonne VanPembrook

Absent: Ron Erickson

Stratton called the meeting to order at 6:00p.m.

M/S Kmecheck, Gehlhoff agenda was unanimously approved as posted.

M/S VanPembrook, Theer to approve June 25, 2014 minutes and unanimously approved.

CHIP Report Card: Seibold distributed Community Health Improvement Plan Report Card for 2014-2015 and activities discussed. CHA and CHIP for 2015-2020 team is forming with community partners. Northern Region Office will present “Data in a Day” examining local data and facilitating discussion on focus areas and goals on October 2, 2014.

BOH Orientation Manual: Seibold presented completed orientation manual for board members to increase understanding of board and health officer roles and responsibilities including statutory requirements.

Wisconsin WINS results: Report reviewed by Seibold on Wisconsin WINS County updates for the Northwoods Tobacco Free coalition. Florence County had one sale to minor by clerk with accompanying citation by Health Officer for \$250. by ordinance.

Environmental Scans for Tobacco results: Seibold shared update on review at local gas station with e-cig – Blu on counter between granola bars and beef jerky. Information and pictures shared at legislative meeting with Senator Ron Johnson and Governor Walker’s aide.

School Nurse Consultant: Agreement reviewed for coming school year, Seibold shared communication with corp counsel.

VFC Review: Vaccine for Children review completed at HD and met all obligations for contract.

140 Review: Board chair has received written notification of Level 2 HD by State requirements were met and excelled.

State ES Inspections: Due to staff changes at the State level there may be an opportunity for increased access to the ES electronic program regarding inspections.

Public Health Improvement Grant: Seibold reviewed the competitive public health improvement grant award for 2014-2015 from the State for \$8,000.

Approval to use PH Improvement Grant for National Accreditation: Seibold shared reports on benefits and cost of accreditation. M/S VanPembrook, Kmecheck for the PH Improvement and Prevention grant to be used for accreditation fees in 2015. All ayes, motion passed.

Budget 2015: Seibold reported on the proposed HD budget for 2015 and supporting documentation as requested by county financial manager. M/S Johnson/Theer to approve sending the 2015 Budget to Audit and Budget. All ayes, motion passed.

Director's Update:

Update and discussion on: Seibold issued abatement order for Human Health Hazard as statutory requirement and will continue to f/u. Northwoods Dental project annual report, Access to Healthcare group and Healthcare Coalitions update given.

Board Concerns/Future Agenda Items: ES Inspections to remain as agenda item

M/S Theer, Kmecheck and unanimously approved.

Next Meeting Date- October 15, 2014 at 6pm

Acronyms:

CDC Center for Communicable Disease
CHA Community Health Assessment
CHIP Community Health Improvement Plan
DHS Department of Health Services
NACCHO-National Association of City and County Health Officials
NRO Northern Region Office
RWJ Robert Woods Johnson Foundation
SNS Strategic National Stockpile
TAR Technical Assistance Review
WWWP Wisconsin Well Woman Program