

Florence County Board of Health Meeting Minutes

Date: December 14, 2016

Present: Susan Theer, Holly Wahlstom-Stratton, Jason Neuens, Cindy Kmecheck, and Carolyn Lemanski.
Excused: Vonnie Van Pembroke and Sherry Johnson. Others: Annette Seibold and Amy Everett

Stratton called the meeting to order at 6:00p.m.

Motion by Theer, seconded by Neuens, the agenda was unanimously approved as posted.

Motion by Theer, seconded by Stratton, to approve October 17, 2016 and November 2, 2016 minutes, unanimously approved.

Motion by Theer, seconded by Kmecheck, to approve the October and November expenditures, unanimously approved.

New Business: Discussion and/or action RE:

- a. **Accreditation Update** Discussion on PHAB site visits on April 18 & 19, 2017. Theer and Stratton volunteered to meet as BOH representatives with sub to be determined. Amy Everett presented report and update on Public Health Emergency Preparedness exercises, plans, After Action reports and MOU's.
- b. **Budget Revisions 2016** Seibold updated on previously approved budget revision for Arsenic grant. J Bestor recommended journal entry in January. There is a net positive on budget.
- c. **140 Review in 2017** Seibold awaiting confirmation of final date for 140 Review with State. Update to be given at next meeting.
- d. **Approval of Fees 2017** M/S Theer/Lemanski to accept proposed changes to fees with slight increases for some adult vaccines to help defray cost including Shingles, Flu, and TB skin test and increase sharps disposal from \$2/lb to \$3/lb, unanimously approved.
- e. **Approval to allow Emergency Preparedness Coordinator/Community Health Specialist to work out of Partnership for Success grant** Discussion on workload including primarily attendance at out of county required meetings for PFS grant. Theer/Lemanski to approve hours within budget until end of grant 9/30/2016, unanimously approved.
- f. **Performance Evaluations** Seibold explained new PE process and reported completion of PE's with 2 committee members for staff and administrator. Final reports will be sent to County Clerk's office.

Old Business:

- a. **MA Personal Care/Family Care Update** Reviewed expected roll out timeline for 2017 and budget through June 30, 2017.

- b. **AODA & MH Coalition/CHIP** Seibold reported on the completion of the first PFS grant objective. The evidence based “Strengthening Families” program had 8 families (22 participants) participating for 2 ½ hours for seven weeks. The program was reported as very successful by participant families. Coalition and students chose “Dose of Reality” public service announcement movie preview for Tri-City cinemas through May, 2017. The public service announcement is focused on decreasing prescription drug abuse. It will start out 10 minutes from movie time and gradually move closer to the movie beginning by May. The grant will be supporting officer DRE(Drug Recognition Expert) training in 2017. Ann Price and S Foster collaborated on Question, Persuade and Refer (suicide prevention training) in November to middle and high school students. The coalition previewed “Paper Tigers” in December which may be shared with further school educators. The movie is a documentary on interventions to support high school youth in challenging situations based on the ACE’s (Adverse Childhood Experiences) research.
- c. **Department of Agriculture, Trade and Consumer Protection contract** Seibold gave update of agent status. The required back-up coverage MOU has been finalized with Oneida and will be sent to the state.
Director’s update-
 - a. **All Staff Training Approvals January- February 2017** M/S Theer, Neuens unanimously approved the staff training as presented on training report.

Board Concerns/Future Agenda Items- None

Next Meeting Date- February 15, 2017 at 6pm

M/S by Lemanski/Johnson to adjourn and unanimously approved.

Acronyms:

AODA Alcohol and Other Drug Abuse

MH Mental Health

e-PHAB electronic Public Health Accreditation Board

MAPC Medicaid Personal Care

CHIP Community Health Improvement Plan