

**Special Meeting Minutes
October 11, 2013**

Present: Ed Kelley, Holly Wahlstrom, Others: Annette Seibold

A.Seibold called the meeting to order at 10:00a.m. Roll Call noted all panel members were present.

Motion by Kelley, seconded by Wahlstrom-Stratton, the agenda was unanimously approved as posted.

Closed Session: Motion by Kelley, seconded by Wahlstrom-Stratton, the panel voted unanimously to adjourn to closed session pursuant to State Statue 19.85 1 (c) for the purpose of conducting interviews for LTE Emergency Preparedness Coordinator position. All ayes.

Open Session: Motion by Wahlstrom-Stratton, seconded by Kelley, the panel voted unanimously to reconvene to open session. All ayes.

Motion by Kelley, seconded by Wahlstrom-Stratton, the panel voted unanimously to recommend the number one and number two candidate to the Personnel Board for approval, pending background checks.