

Board of Health Meeting Minutes

Date: April 20, 2016

Present: Susan Theer, Holly Stratton, Carolyn Lemanski, Cindy Kmecheck and Yvonne Van Pembrook.

Excused: Ron Erickson and Sherry Johnson Others: Annette Seibold, Sarah Giddings and Ann Price

Stratton called the meeting to order at 6:00p.m.

Motion by Lemanski, seconded by Theer, the agenda was unanimously approved as posted.

Motion by Theer, seconded by Van Pembrook, to approve February 17, 2016 minutes, unanimously approved.

Motion by Van Pembrook, seconded by Theer, to approve the January, February and March 2016 expenditures, unanimously approved.

New Business: Discussion and/or action RE:

- a. **Annual Report 2015** Giddings and Seibold reviewed report by M/S Theer and Lemanski to approve, unanimously passed.
- b. **Accreditation Update** Price presented a graph demonstrating the department progress to date and future timeline expectations including uploading completion and site visit.
- c. **Board of Health Action Log 2015** Seibold shared the report summarizing actions and updates reviewed by the board. M/S Van Pembrook and Theer to approve the BOH 2015 Action Log, unanimously approved.
- d. **Review and Approved CY 2016 Budget updates** as presented by Seibold on the Arsenic grant M/S Lemanski/Van Pembrook, unanimously approved. Seibold reported to the committee there is no negative impact to budget.
- e. **Other Tobacco Products Presentation** Seibold presented PP from NWTF coalition. Seibold has presented educational PP to high school students and will present to middle school next week.
- f. **WI WINS Evidenced Based** program presented to board to reduce sales to minors and decrease youth access to tobacco and other tobacco products. Reviewed trend data from Annual Report for our region and county.

Old Business:

- a. **MA Person Care/Family Care Update** Reviewed current caseload update and budget impacts of statewide Family Care implementation. Assessments to begin in August by private entity.
- b. **Arsenic testing grant 2016** Seibold reviewed fiscal and results summary reports.

- c. **AODA & MH Coalition** Seibold reviewed Keeping It Real program to address preventive AODA issues with community partners on May 19, 2016 at the Resource Center for 8th graders and their parents/significant adult. M/S Kmecheck, Theer, unanimously approved. The coalition has joined a large regional AODA coalition, Northwoods, which will be awarding a prescription drug grant through DHS to Florence County.
- d. **DHS Inspections/Agent Status** Seibold reviewed current work with local partners and state on meeting requirements for agent status.

Director's update

- a. **All Staff Training Approvals May- June 2016** M/S Kmecheck, Lemanski, unanimously approved the staff training as presented on training report.
- b. **MPH placement** No further updates per Seibold from UW Milwaukee.

Board Concerns/Future Agenda Items- Van Pembroke shared NEWCAP services in Florence County and encouraged members to visit the NEWCAP website for further information

Next Meeting Date- June 22, 2016 at 6pm

M/S by Theer, Lemanski to adjourn and unanimously approved.

Acronyms:

MPH Master in Public Health

AODA Alcohol and Other Drug Abuse

MH Mental Health

e-PHAB electronic Public Health Accreditation Board

MA Medicaid

CHIP Community Health Improvement Plan