

**Florence County Board of Health Meeting Minutes  
April 16, 2015**

Present: Holly Stratton, Matt Brunette, Cindy Kmecheck, Yvonne Van Pembrook and Carolyn Lemanski.

Excused: Sherry Johnson and Susan Theer

Stratton called the meeting to order at 6p.m.

M/S Brunette, Van Pembrook to approve agenda, unanimously approved.

M/S Lemanski, Brunette to approve minutes from February 18, 2015, unanimously approved.

**Annual Report 2014:** Seibold reviewed document with board reviewing programs and services.

**Child Death Review Team/ Children & Families:** No cases, meets quarterly during school year focusing on prevention efforts with upcoming Bike Safety class at elementary school.

**PHEP:** Report given on Closed POD MOU with Golden Living, completion of State required SNS TARS, and completing capabilities assessment.

**Accreditation Update:** Seibold reported on completion of required documents for application: CHA, CHIP and strategic plan. We are awaiting PHAB notification to begin uploading.

**Health Plan (CHIP):** Seibold gave update on coalition activities including upcoming Drug Take Back Day, Motivational Speaker at Florence schools & community, Social Host and Smoking Ordinance and Suicide prevention training in August.

**Human Health Hazard:** Discussed Prior case for 2015 which is closed. New case has been referred and is being followed with collaboration from several other departments. No names discussed to protect confidentiality.

**Resolution to Support Communicable Disease Funding:** Motion by Lemanski, seconded by Brunette and unanimously supported Communicable Disease Funding Resolution to secure state funding to support mandated communicable disease prevention and control for population health.

Director's Updates: Budget updates discussed including ES Level 3 requirements, PHEP additional Ebola grant and potential funding MAPC related state changes.

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M/S Lemanski/Brunette to adjourn and unanimously approved.

**Next Meeting Date- June 17, 2015, at 6pm**

**Acronyms:**

CDC Center for Communicable Disease  
CHA Community Health Assessment  
CHIP Community Health Improvement Plan  
DHS Department of Health Services  
ES Environmental Sanitarian  
MAPC Medicaid Assistance Personal Care  
NACCHO-National Association of City and County Health Officials  
NRO Northern Region Office  
PHEP Public Health Emergency Preparedness  
RWJ Robert Woods Johnson Foundation  
SNS Strategic National Stockpile  
TAR Technical Assistance Review  
WWWP Wisconsin Well Woman Program