

**Florence County Board of Health Meeting Minutes
February 18, 2015**

Present: Holly Stratton, Matt Brunette for Ron Erickson, Susan Theer and Carolyn Lemanski.

Excused: Sherry Johnson, Yvonne Van Pembroke and Cindy Kmecheck

Stratton called the meeting to order at 6p.m.

M/S Stratton, Theer to amend agenda to include approval of special meeting minutes from January 28, 2015, unanimously approved.

M/S Theer, Stratton to approve minutes from December 17, 2014 and January 28, 2015, unanimously approved.

POS RD contract: M/S Theer/Brunette to approve RD contract for WIC services with Nancy Osterberg for 2015, unanimously approved.

CHIP/Health Plan update: Seibold gave report on two coalitions: AODA and Mental Health which are currently meeting monthly and developing strategies for the next five years including educational training, alternative activities, media releases and policy changes.

Accreditation Update: Seibold reported on planned completion of required documents for application: CHA, CHIP and strategic plan by March 30, 2015.

Vaccine- Power outage/Insurance coverage- The courthouse experienced a 45 minute power outage on January 16, 2015. We implemented our emergency back up plans which includes increased temperature monitoring and eventually, relocating vaccine to the Sheriff's department if cold storage would be broken. We had discussions w/ Florence Utilities, Sheriff Rickaby and Building and Grounds regarding the health department being notified asap for a power outage involving the courthouse so we can implement our back-up plans. County insurance was contacted via the County Clerk's office and confirmed insurance coverage of \$30,000 for the vaccine if there was a break in cold storage due to a power outage.

State ES Inspections: Restaurant inspections for counties inspected by state ES through DHS which includes Florence County went online in 1/2015 at <https://healthspace.com/Clients/WI/State/Web.nsf/home.xsp>. The report is open to the public and can be accessed by entering the name of the restaurant at the website. The report notes the inspection date and infractions with time given for improvements.

Sharps Disposal: After discussion, there was M/S Theer/Lemanski to increase the \$1/lb to \$2/lb for proper sharps disposal for residents. Seibold will share information and brochure with Sheriff, Zoning, ADRC, HSD and County Clerk's office.

NWTF Coalition MOU: Report from coalition shared and finalized MOU for 2015 for \$2,000 with increased deliverables and signed by BOH chair. We are receiving technical support as we continue to work on an e-cigarette ordinance with the Sheriff's department.

School Nurse Consultant: Upcoming meeting with school administrators discussing roles as the superintendent will be the pupil services coordinator.

Fluoride Rinse grant to school: Seibold shared news article of U.P Wide Smiles project which offers elementary age children help in setting up fluoride rinse programs. We are working with Florence Schools for volunteers to assist in coordinating a fluoride rinse program at Florence elementary school with the health department writing the grant.

Board of Health Orientation Manual: Seibold reviewed State stat requirements for local health departments, services, board and staff. Lemanski will review manual for further information as a new member.

Budget Updates: 2014 numbers are not final as revenue incomplete for CY 2014. This will be shared in April meeting with the annual report. We were awarded an additional PHEP grant for training and conferences of \$1,000 for 2015.

Board Concerns/Future Agenda Items: Stratton expressed concern regarding the Governor's proposed budget. Discussion ensued on potential issues. Stratton requested clarification/enforcement of people not smoking near a county building as she has heard of complaints. Seibold will refer to County Clerk's office.

M/S Lemanski/Brunette to adjourn and unanimously approved.

Next Meeting Date- April 15, at 6pm

Acronyms:

CDC Center for Communicable Disease
CHA Community Health Assessment
CHIP Community Health Improvement Plan
DHS Department of Health Services
ES Environmental Sanitarian
NACCHO-National Association of City and County Health Officials
NRO Northern Region Office
RWJ Robert Woods Johnson Foundation
SNS Strategic National Stockpile
TAR Technical Assistance Review
WWWP Wisconsin Well Woman Program

