

The Florence County Personnel Committee met for a special meeting on March 25, 2014 at the Courthouse. The meeting was called to order by the Chair. Members present were Supervisors Bomberg, Johnson, Kelley and Steber. Excused: Supervisor Theer. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Agenda, as presented.
Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- WI State Stat. §§ 19.85(1)(c) and (f) Consideration of specific personnel concerns.

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelley to approve the changes to the Administrative Policy to have all employment applications and resumes sent to the Administrative Coordinator's office until the published deadline for all vacant job positions. The Administrative Coordinator will forward all information collected to the Department Head or Governing Committee. A copy of the changes will be sent to all Administrators. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber to approve the amendment to the Personnel Policy meal allowance. A copy of the changes will be sent to all Administrators and Supervisors. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Kelley to approve the new County Credit Card Policy and add to the Personnel Policy Manual. A copy of the new credit card policy will be sent to all Administrators. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelley to approve the new Employee Firearms Policy and add to the Personnel Policy Manual. A copy of the new firearms policy will be sent to all Administrators. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve a letter be sent to the County Mutual Insurance Company to solicit proposals for new health insurance. Ayes: Four (4). Nays: None (0). Motion carried.

Questions were raised about LTE's, Limited Term Employee, receiving a raise. The Committee determined that an LTE has a start and end date when they are hired and at the end of that, time if the project is not completed, the LTE can re-negotiate for a hirer wage.

Jenny and William Behrmann raised concerns about a recent application they had filled out with Zoning. The Committee discussed and will follow up with the Behrmann's once all concerns are researched with all involved.

Moved by Supervisor Kelley, seconded by Supervisor Johnson to table the Wage Study until Budget time. The County Clerk will send letters to both companies stating that we have not made any decisions yet due to some large upcoming expenses the County will have to consider. Ayes: Four (4). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell, County Clerk