

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on August 7, 2014. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Johnson, Kelley, Steber, and Theer. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Agenda. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer to approve the minutes as read for June 30, July 3, July 8, July 29, and July 30, 2014. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Steber approval of Child Support bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson approval to revise job description for Emergency Preparedness Coordinator/Community Health Specialist (Health Department) to reflect part-time, grant funded position. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson for approval to hire a Florence High School Intern through the Florence School District Student Business Internship program of Training. This position will be shared between Forestry, DNR, and the State Forestry Departments. Ayes: Five (5). Nays: None (0). Motion carried.

Donna Trudell, County Clerk, presented the Committee with a proposal to consolidate all 6 Post Office boxes in the Courthouse into one, with the County Clerk's Office in charge of the pickup and sorting of the mail. She explained that with the consolidation into one box rent the other five box rents would pay for the postage meter with no extra cost to the County.

Annette Seibold, Health Nurse, expressed concern about the consolidation and HIPPA Laws. She said she would talk to some other Health Offices on their mail practices.

Moved by Supervisor Steber, seconded by Supervisor Theer to table a decision to consolidate all courthouse Post Office boxes into one and the rental of a postage meter. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the language addition to the Health Insurance Policy-Appendix C in the Personnel Policy. The language added reads: Upon separation from the County, the employee is covered through the last day of the month of separation. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Kelley to approve the recommendation of the top four Corrections/Jailer candidates for further testing. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Sheriff Deputies to attend out-of-state drug training in Marquette, Michigan in September, 2014. Ayes: Five (5). Nays: None (0). Motion carried.

The Sheriff and Emergency Government monthly reports were next on the Agenda.

Sheriff Rickaby presented the monthly report. He informed the Committee the month of July recorded 83 Incident Reports, 11 Accident Investigations, and 79 Citations. Fines and revenues totaled \$18,274 for the month.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Sheriff and Emergency Government monthly report as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Sheriff and Emergency Government's monthly bills with the additional bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to adjourn to Closed Session pursuant to the following:

- WI State Stat. §§ 19.85(1): (c) for the purpose to consider hour and wage adjustments for Veteran Service Officer.
- WI State Stat. §§ 19.85(1): (c) and (e) Deliberating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The purpose of the meeting is to discuss insurance proposals.

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval to accept the recommendation from our insurance agent, Ansay & Associates, to acquire the services of Lincoln Life Insurance as our new employee life insurance plan. Ayes: Five (5). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell
County Clerk