

The Florence County Personnel Committee met for a special meeting on November 10th, 2016 at the Courthouse. The meeting was called to order by the Chair. Members present were Supervisors Bomberg, Johnson, Kelley and Theer. Excused: Supervisor Steber. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Agenda as presented. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelley to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with employee new hire.
- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with Workers Comp Insurance.
- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with compliance of the new federal overtime rules issued by the Department of Labor and effective December 1, 2016.
- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with Performance Evaluation Process.
- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with Performance Evaluation form.

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Johnson seconded by Supervisor Kelley to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to stay status-quo and confirm the original offers for the Health Department Accounting/Administrative Assistant new hire and the UW-Extension Office Manager/Administrative Assistant new hire as presented on November 3rd. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval to accept the renewal for the 2017 Workers Compensation Insurance Program with Aegis Corporation. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to take necessary action to stay in compliance with the new federal overtime rules for current Florence County Employees issued by the Department of Labor effective December 1, 2016. Letters confirming employment status will be issued to employees as deemed necessary. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Kelley approval to adopt the new Performance Evaluation process for supervisor and non-supervisor employees. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson approval to adopt the revised Employee Performance Evaluation form and the new Employee Self-Evaluation form. Ayes: Four (4). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried the meeting was adjourned.

Respectfully submitted,

Donna Trudell, County Clerk