

The Florence County Personnel Committee met for a special meeting on October 11th, 2016 at the Courthouse. The meeting was called to order by the Chair. Members present were Supervisors Bomberg, Dzekute, Kelley, Steber and Theer. Excused: Supervisor Johnson. Absent: None.

Moved by Supervisor Theer, seconded by Supervisor Steber approval to remove number 10 and 11 from the agenda, change agenda item number seven to read, "Approve a temporary increase in staff hours for the PHN (Public Health Nurse) and the EPC (Emergency Planning Coordinator) to train with the current Administrative Assistant with funding coming from the 2016 Budget." and change agenda items eight and nine to read, "ADRC/Aging Casual Call-in." Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber approval to accept the Health Department Administrative Assistants resignation, with regret, and final approval from the Health Department Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer approval to revise the Health Department Administrative Assistant job description with final approval from the Health Department Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Kelley approval to advertise and interview for the Health Department Administrative Assistant job position with final approval from the Health Department Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Supervisor Johnson was seated at 5:50 p.m.

Moved by Supervisor Steber, seconded by Supervisor Theer to approve a temporary increase in staff hours for the PHN and the EPC to train with the current Administrative Assistant with funding coming from the 2016 Budget. Ayes: Six (6). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer approval to submit a new job description for the ADRC/Aging Casual call-in positions with final approval from the ADRC/Aging Committee. Ayes: Six (6). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to advertise and interview for the ADRC/Aging Casual call-in positions. Ayes: Six (6). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell, County Clerk