

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on September 1, 2016. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Kelley, Steber and Theer. Excused: Supervisor Johnson. Absent: None.

Moved by Supervisor Theer, seconded by Supervisor Steber to approve the Agenda. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber to approve the minutes as read for August 2016 meetings. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer for approval of Child Support bills and recommend to Audit and Budget. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber approval for the Statewide Debt Collection (SDC) contract and resolution for the Clerk of Court's Office and send resolution on to County Board for final approval. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Steber approval for Tanya Neuens to attend a Probate Conference in Onalaska, October 5th, 6th, & 7th and a Clerk of Court Conference in Eau Claire, October 12th, 13th, & 14th. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer to table the ADRC/Aging part-time Kitchen Aide job description. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer approval to combine employee Marion Wilson's time off benefits for the ADRC and Sheriff Departments effective June 2, 2016 with Personnel Policy change. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Steber approval to accept an employee's letter of resignation, advertise and interview for a full-time UW-Extension Office Manager as recommended by the UW-Extension Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer approval to accept the job description for the full-time UW-Extension Office Manager as recommended by the UW-Extension Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Donna Trudell, County Clerk, gave a report to the Committee showing current cost savings on the Florence County ProAct Prescription discount card. Chairwoman Bomberg reported the participants cost savings to date have totaled \$34,503.

Moved by Supervisor Kelley, seconded by Supervisor Steber approval to accept the job description for the part-time Deputy County Clerk position. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer approval to advertise and interview for the part-time Deputy County Clerk position. Ayes: Four (4). Nays: None (0). Motion carried.

Supervisor Johnson was seated at 6:12 p.m.

Moved by Supervisor Theer, seconded by Supervisor Steber approval to offer candidate #1 employment for the part-time Janitor position at the Resource Center with the revised job description as recommended by the Building & Grounds Interview Committee. Ayes: Five (5). Nays: None (0). Motion carried.

The Sheriff and Emergency Government monthly reports were next on the Agenda.

Sheriff Rickaby presented his monthly report. He informed the Committee the month of August was an average month for the department recording 100 incident complaint reports, 7 accident investigations, 29 citations and 93 calls for 911 received. Fines and revenues totaled \$17,118.

Rickaby gave the Personnel Committee an update on a state committee that he is on for recruiting volunteer EMS & Firefighters. He stated that the committee has several ideas to give incentives to the volunteers if they join their local squads. Supervisor Kelley suggested he get the County Board involved by passing a resolution supporting the ideas of the committee.

Rickaby reported that the Sheriff Department just completed the jail inspection. He wanted to give credit to Roger Valine, Jail Administrator, on the best inspection report received for the County in the 16 years the jail has been open.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Sheriff and Emergency Government monthly report as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Sheriff and Emergency Government's monthly bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to adjourn to Closed Session pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is for an employee requested discussion.
- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with Wage Study.

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Steber seconded by Supervisor Johnson to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. Ayes: Five (5). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell
County Clerk