

The Florence County Personnel Committee met for a special meeting on April 21, 2015 at the Courthouse. The meeting was called to order by the Chair. Members present were Supervisors Bomberg, Johnson, Kelley and Theer. Excused: Supervisor Steber. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Agenda, as presented. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer approval to accept a letter of resignation with regret from Holly St. Louis, Forestry & Parks/Ski Hill Assistant Position. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelley approval to advertise and interview for the Forestry & Parks/Ski Hill Assistant Position. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval to update job description for Forestry & Parks/Ski Hill Assistant Position with the addition to add background checks to the position description. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelley approval to add a schedule of hours to the Personal Day Policy per employee workweek, that coincides with the current Vacation Policy located in the Florence County Personnel Policy Manual. Ayes: Four (4). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell, County Clerk