

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on February 5, 2015. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Johnson, Kelley, Steber, and Theer. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Agenda. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer to approve the minutes as read for the January 6, January 8, and January 27, 2015 meetings. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson for approval of Child Support bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson approval to use leftover funds from 2014 for bulletproofing the Courtroom. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval to offer employment to candidate #1 for the Part-time Emergency Preparedness Coordinator/Community Health Specialist position. The position will offer 11 to 18 hours per week with a pay rate of \$21 per hour all paid from grant funds. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson for approval to advertise and interview for UWEX Summer Intern as recommended by the UWEX Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer for approval to advertise and interview for UWEX Summer Horticulture Assistant as recommended by the UWEX Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to have language added to the Personnel Policy stating that all Florence County Employees have an obligation of Duty to Report when needed. Ayes: Five (5). Nays: None (0). Motion carried.

Joe Bestor, Financial Manager was contacted by a payroll and insurance auditing firm, Corporate Cost Solutions. He explained that they come into a place of business and audit payroll records and insurance policies as well as experience rating and loss data for a 3 year period to determine any premium overpayments. Mr. Bestor said there is no cost upfront. CCS will receive 50% of any savings found.

Moved by Supervisor Steber, seconded by Supervisor Johnson for approval to hire CCS to audit our payroll and insurance records. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber for approval to use the current list of interviewed candidates and offer employment for a Part-time Corrections Officer. Ayes: Five (5). Nays: None (0). Motion carried.

The Sheriff and Emergency Government monthly reports were next on the Agenda.

Sheriff Rickaby presented the monthly report. He informed the Committee the month of January recorded 51 incident reports, 12 accident investigations, and 53 citations. Fines and revenues totaled \$14,919 for the month.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Sheriff and Emergency Government monthly report as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber to approve the Sheriff and Emergency Government's monthly bills with the additional bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson to adjourn to Closed Session pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) Considering employment of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss employment issues.
- WI State Stat. §§ 19.85(1)(f) Considering employee personnel issue over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss a personnel issue.
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss cost of living raise for all non-union employees.
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The reason for this closed session will be to discuss performance evaluation policy changes/additions.
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss policy changes /additions.

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve a memo sent to all employees stating that no pets are allowed in any County owned building. Ayes: Four (4). Abstain: One (1) Supervisor Kelley. Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve a 2% wage increase request for all Non-Union Employees retroactive January 1, 2015. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to make no changes to the current earned vacation policy, which would affect payouts when separating from the County. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson to approve the new Personnel Policy change to the Eligibility for Benefits section under Regular part-time employee. Ayes: Five (5). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell  
County Clerk