

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on January 8, 2015. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Johnson, Kelley, Steber, and Theer. Absent: None.

Moved by Supervisor Steber, seconded by Supervisor Johnson to approve the Agenda. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer to approve the minutes as read for the December 4, December 10, and December 18, 2014 meetings. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson for approval of Child Support bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer approval to post, advertise, and interview for the Part-time Emergency Preparedness Coordinator/Community Health Specialist position. Annette Seibold, Health Officer, said that this position will be contingent on grant funding and will offer between 11 to 18 hours per week. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson for approval of job descriptions for Emergency Preparedness Coordinator/Community Health Specialist, Public Health Nurse, Health Officer, and Administrative Assistant. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson for approval to keep current Disability Benefit Specialist one day per week and give the Elderly Benefit Specialist an additional 11 to 16 hours per week. Barb Bauer, ADRC/Aging Director, said that both jobs have very similar job descriptions so with State approval she will combine. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber for approval to use current Casual Employees in the Aging Department to temporarily fill the Program Assistants job position until the employee returns from medical leave. Ayes: Five (5). Nays: None (0). Motion carried.

Sheriff Rickaby updated the Committee on ordering with a commercial food vendor. He explained that the Sheriff's Department will continue to purchase food from Pat's Foods but their bulk purchases will be purchased through their current commercial vendor, which offers a 28% discount.

Moved by Supervisor Kelley, seconded by Supervisor Steber approval for a status change for Corrections Officer Brad Nichols from part-time to full-time as approved in the 2015 budget. Ayes: Five (5). Nays: None (0). Motion carried.

The Sheriff and Emergency Government monthly reports were next on the Agenda.

Sheriff Rickaby presented the Committee with revised policies for office records retained by the Florence County Sheriff's Department. He also presented a new Employee Performance Evaluation Form they will start using. He asked the Committee to let him know if they had questions or concerns on the policies or evaluation.

Sheriff Rickaby presented the monthly report. He informed the Committee the month of December recorded 60 Incident Reports, 12 Accident Investigations, and 16 Citations. Fines and revenues totaled \$11,838 for the month. He also reported year totals for 2014: 918 Incident Reports, 156 Accident Investigations, and 622 Citations.

Chief Deputy Gribble updated the Committee saying Corporation Council approved the Memorandum of Understanding (MOU) between Wisconsin Department of Transportation (DOT) and Florence County for shared communication facilities at the Keyes Lake Tower. Deputy Gribble will forward on to the DOT.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Sheriff and Emergency Government monthly report as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer to approve the Sheriff and Emergency Government's monthly bills with the additional bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to adjourn to Closed Session pursuant to the following:

- Wis. State Stat. §§ 19.82 and 19.85 (1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility and negotiation strategies.
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The reason for this closed session will be for Forestry Employee 1 year evaluation.
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The reason for this closed session will be for UW-Ext Employee Compensation

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber to approve Forestry Employee 1 year evaluation with compensation. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve compensation for UW-Ext Office Manager. Ayes: Five (5). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell
County Clerk