

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on January 7, 2016. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Johnson, Kelley, Steber, and Theer. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Agenda. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber approval for the December 3<sup>rd</sup>, 2015 minutes and to amend the December 15<sup>th</sup>, 2015 Special Personnel Meeting minutes to read; approval to rescind Margie Yadro's letter of resignation. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber for approval of Child Support bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer approval to oppose and drop AB 361, participation in ancillary insurance coverage programs offered by the Group Insurance Board as recommended by the Legislative Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval to table SB 156, participation in the Wisconsin Retirement System as recommended by the Legislative Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson approval to give the Public Health Nurse her one-year January 4, 2016 pay adjustment as recommended by the Health Board. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to extend medical leave for the Emergency Preparedness Coordinator/ Community Health Specialist as recommended by the Health Board. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson approval for the RLF loan program financial management extra job duty currently paid through the Economic Development Commission to be listed as a county wage and paid through the County as recommended by Joe Bestor, County Financial Manager. Ayes: Five (5). Nays: None (0). Motion carried.

Donna Trudell, County Clerk, gave an update on the Florence County ProAct Prescription Discount Card. The report given to the Committee showed 505 claims and 254 participants. It was an overall savings of 72% for 2014 and 2015.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval to give a 2% cost of living raise for all non-union and elected official employees. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Bomberg approval to table revised wording for Personal Days Policy and Sick Leave Policy in the Personnel Policy Manual. Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval to give Long Term Support Social Worker November 20, 2015 and WHEAP/Housing Coordinator December 1, 2015 one year wage adjustments as recommended by the Human Services Board. Ayes: Five (5). Nays: None (0). Motion carried.

Donna Trudell, County Clerk, explained to the Committee an expense voucher for food and travel submitted to the Clerk's Office for payment. After reviewing the voucher it showed the expense was for March 2015, which is seven months beyond our sixty day Personnel Policy to pay expense vouchers. Ms. Trudell added she would be sending out the Personnel Policy again to all employees so they can review and understand the current policies.

Moved by Supervisor Theer, seconded by Supervisor Steber to deny payment of the expense voucher. Ayes: Five (5). Nays: None (0). Motion carried.

The Sheriff and Emergency Government monthly reports were next on the Agenda.

Sheriff Rickaby presented the monthly report. He informed the Committee the month of December recorded 57 incident reports, 10 accident investigations, and 16 citations. Fines and revenues totaled \$4,750 for the month. He also reported a 2015 Year in review.

Chief David Gribble informed the Committee of two cargo trailers purchased with a hazmat grant not being used. He asked that if any County department would have use for them to contact him.

Moved by Supervisor Johnson, seconded by Supervisor Kelley to approve the Sheriff and Emergency Government monthly report as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson to approve the Sheriff and Emergency Government's monthly bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to adjourn to Closed Session pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss additional benefits or compensation for employee – Sheriff Rickaby
- WI State Stat. §§ 19.85(1)(c) and (f) Consideration of specific personnel concern. The purpose of the meeting is to discuss employee complaint - Sheriff Rickaby
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss additional benefits for Economic Development Director – Economic Development Committee/Wendy Gehlhoff

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to wave, Economic Development Director, Wendy Gehlhoff's, first year of probation due to the eleven years she has currently worked for the Economic Development Commission. Ayes: Five (5). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell  
County Clerk