

Information Technology Committee

10/07/2014

Present: JoAnne Friberg, Jen Steber, Ed Wenger, Susan Theer, Larry Neuens, and Pat Smith

The meeting was called to order by Steber at 4:00 PM.

Roll Call noted all members were present.

Motion by Wenger, seconded by Neuens, the agenda was unanimously approved as posted.

Motion by Friberg, seconded by Smith, the minutes of the 06/18/2014 meeting were unanimously approved.

Discussion/Action with review of the current bills as presented and recommend to Audit and Budget Committee for approval:

Current bills were presented and after discussion a motion was made by Neuens, seconded by Wenger, the Committee voted unanimous to approve the bills as presented and forward to Audit and Budget for payment.

NEW BUSINESS

2015 Budget Process: J.Steber discussed the recommended changes proposed for the CY2015 budget process (and future years) related to all departments IT needs. It was the consensus of the Committee to continue budgeting for only the IT Data Center needs and have each Department Head budget for specific Department IT needs with the assistance of the IT Coordinator.

It was noted that the Audit and Budget Committee and Finance Manager have received a listing of computers that require upgrading as part of the CY2015 budget process (to provide a comparison and guide for IT budget items). The IT Coordinator will maintain a computer inventory and recommend updates each year for appropriate budgeting.

Steber reminded the Committee of the Personnel Policy requiring Department Heads to obtain approval prior to any IT purchases.

Old Business:

CY2014 Project and Budget Update: Steber updated the Committee on project work being performed which will piggyback requested 2015 projects (upon CY2015 budget approval).

Data Center Updates: Steber commented on the meeting had with Teck Solutions to explain and outline CY2015 projects (Wolosyn, Smith, Friberg, and P.Gehlhoff were present).

Committee Concerns/Future Agenda Items: None

Adjourn: Motion by Wenger, seconded by Neuens. The meeting was adjourned.

Next Meeting: Tuesday, January 6, 2015 at 4:00p.m.