

**Information Technology Committee**

**07/17/13**

Present: JoAnne Friberg, Jen Steber, Ed Wenger, Don Gardner and Larry Neuens Excused: Pat Smith

The meeting was called to order by Steber at 4:00 PM.

Roll Call noted Pat Smith was excused—all others were present.

Motion by Neuens, seconded by Wenger, the agenda was unanimously approved as posted.

Motion by Neuens, seconded by Friberg, the minutes of the 04/25/13 meeting were unanimously approved.

**Discussion/Action with review of the current bills as presented and recommend to Audit and Budget Committee for approval:**

Current bills were presented and after discussion a motion was made by Wenger, seconded by Gardner, the Committee voted unanimous to approve the bills as presented and forward to Audit and Budget for payment.

**New Business**

**CY2014 IT Proposed Budget:** Steber presented the proposed CY2014 budget with a 0% increase from 2013 to 2014. Motion by Gardner, seconded by Wenger, the Committee unanimously approved the proposed budget as presented and recommended to the Audit and Budget Committee for approval.

**Information Services Disaster Plan:** As part of the Emergency Preparedness Plan, the Information Services Disaster Plan was presented. Steber explained that the County handles their data center much like others; however, should the data center be destroyed, Courthouse operations would be down for a significant period of time. The County data center is not a mirrored center (as required in banking institutions). Motion by Neuens, seconded by Gardner, the Committee unanimously approved the Disaster Plan as presented.

**Data Center Updates:** The new Lightspeed antivirus/spam filters will be updated this week. This was a planned project and will complete CY2013 project work/updates.

**Old Business:**

**Courthouse Security:** IT Committee recommendations/support will be shared with the Safety Committee Chairperson. The next Safety Committee meeting is unknown.

**Florence County (Government) Website:** The new County site was live in June 2013. A majority of users express the site's easy navigation/updating features. Add-on's to the site will be considered in CY2014.

**Committee Concerns/Future Agenda Items:** None

**Adjourn:** Motion by Wenger, seconded by Gardner. The meeting was adjourned.

Next Meeting: TUESDAY, October 29, 2013 at 4p.m.