

Florence County is requesting sealed bids for an IP telephony communications system at its Courthouse, Natural Resources, and Highway Garage locations.

Sealed Bids must be received by the County Clerk's Office no later than 4:00p.m. on Tuesday, December 5th, 2017.

Please visit [www.florencecountywi.com](http://www.florencecountywi.com) and click on Phone System Bid or contact Donna Trudell at 715.528.3201 for further information related to the bid specifications.

**Florence County Courthouse  
501 Lake Avenue  
Florence, WI 54121**

**Florence County Highway Garage  
5471 CTH N  
Florence, WI 54121**

**Florence Natural Resource Center  
5628 Forestry Drive  
Florence, WI 54121**

## IP Telephony Communications System Specifications

Sealed Bids must be received no later than 4:00p.m. on Tuesday, December 5 2017

Bids can be mailed or dropped off to the following:

Donna Trudell, County Clerk  
 Attn: Phones Bid  
 501 Lake Avenue, PO Box 410  
 Courthouse 1<sup>st</sup> Floor  
 Florence, WI 54121

Office Hours are Monday through Friday between 8:30a.m.-4:00p.m.

Closed 12:00p.m.-12:30p.m. for lunch

### EQUIPMENT AND PROJECT DETAIL

- Cloud-hosted systems will be given priority.
- Free, or reduced cost hardware will be given priority.
- Must include ability to split regular billing with cost codes based on department.
- Must include e-Fax and TTY availability.
- Must include detail on long distance charges, and toll-free charges.
- All hardware will be purchased up front - no rentals.
- Assume there are ethernet RJ-45 connections in place at each end user's location.
- There are 3 geographically separate buildings within 5 miles of each other.
- Handsets must be HD Voice and PoE compatible, allow for a gigabit connection, and have a built-in connection for the end-user's workstation.
- Include in the proposal a bid for professional installation and configuration, performed by the service provider.
- Software installations and integration with any 3rd party software such as Outlook 365 must be included.

QUANTITY	MODEL/DETAIL
98	User accounts
89	Polycom VVX-311 (or equivalent)
1	Polycom VVX-411 + 1 Expansion Module (or equivalent)
6	Yealink W56P (or equivalent)
2	Soft-phones, cell phone app
22	Department phone numbers
3	SIP intercom adapter
	Include labor for configuration and installation of phones, as necessary.
	Teck Solutions Inc. will handle the configuration of currently in-place network hardware to accommodate the new system, and anything else not covered by the winning bid.
	Note: The quantity of user accounts and devices may change, pending confirmation from each department
	<b><u>Florence County is a Tax Exempt organization</u></b>