

**ADRC of Florence County \* Governing Board**  
**Wednesday September 28, 2016 \* 5:45 p.m.**  
2<sup>nd</sup> Floor Conference Room; Courthouse; Florence, WI 54121

1. Call to Order/ Roll Call
2. Approval of agenda – action
3. Approval of Minutes of August 31, 2016
4. Comments from the Public
5. Civil Rights Compliance Meeting Update – Vicki Antonini
6. 2017 Budget Update - Discussion/Action
  
7. Staffing – Discussion/Action
  - Program Assistant Update
  - Personnel: Nutrition Program Assistant job description & budget impact
  - Approval to advertise for call-in/casual help
  - “ADRC” staffing
  
8. Senior Nutrition program – Discussion/Action
  - Home Delivered Meals donation letters
  - Days of Service
  - Fence
  - Tipler request & exploration of cost
  
9. ADRC Program- Discussion/Action
  - Contract Section 2 Checklist and Compliance - waiver
  - Satisfaction Survey Results - Fri Sept 30 10 am-noon
  
10. Director’s Report
  
11. Identification of future agenda items
  - DOT 85.21 Van specifications, update
  - Nutrition Program Assistant Job description, update
  - State ADRC Satisfaction Survey Results - Bock
  - ADRC Confidentiality Policy - State clarifications
  
12. Next meeting date/time
13. Adjournment

**Note:** If you have special needs or require special accommodations, please call 715-528-4890 a minimum of 48 hours prior to the scheduled meeting date/time.